



REGULAR MEETING AGENDA
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

5 p.m. Tuesday, July 16, 2024 (Hybrid Meeting)
9300 N Loop Blvd, California City, CA 93505

MISSION STATEMENT: *“Building health, well-being, and resiliency”*

NOTE: DIRECTOR PATRICK WILL BE PARTICIPATING REMOTELY FROM 424 OLIVE AVENUE, RIDGECREST, CA, 93555. PURSUANT TO THE BROWN ACT.

PLEASE CLICK THE [LINK](https://us02web.zoom.us/j/87558303371?pwd=7OckbpOmlWU2k3nb9oNaTzFW2YGi9I.1) BELOW TO JOIN THE MEETING:
<https://us02web.zoom.us/j/87558303371?pwd=7OckbpOmlWU2k3nb9oNaTzFW2YGi9I.1>

OR TELEPHONE: US: +1 669 900 6833

WEBINAR ID: 875 5830 3371

PASSCODE: 720996

1. PLEDGE OF ALLEGIANCE/INVOCATION
2. ROLL CALL AND CALL TO ORDER
3. APPROVAL OF AGENDA

Board members can amend the agenda before or after someone makes a motion to adopt the agenda. To do this, any board member can motion to add items, delete items, or change things around. Once someone motions to amend the agenda, the board takes a vote, and the majority rules. The meeting will proceed according to the approved agenda.

Motion: _____ Second: _____ Action: _____

4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comments to five (5) minutes.

5. COMMUNITY ANNOUNCEMENTS

6. APPOINTMENT OF A CANDIDATE TO FILL THE SEAT VACATED BY RICHARD MACEDONIO

- A. Candidate Interview
- B. Appointment
- C. Swearing In of New Director

7. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or Public wishes to comment or ask questions. Public comment to be limited to five (5) minutes. Roll Call vote is required.

Due to technical issues and the use of the "just cause" exemption in AB 2449, the following votes from the 7/2/24 meeting are hereby reaffirmed to ensure clarity.

A. JULY 2, 2024, CONSENT CALENDAR

- 1. Approval of Director Patrick "just cause" exemption in AB 2449
- 2. Approval Special Meeting Minutes: June 26, 2024
- 3. Approval of Fiscal Year 2024-25 Budget
- 4. Approval of Response to Grand Jury Report
- 5. Approval of Vendor Payments and Debit Card Transactions

B. APPROVAL OF MINUTES

- 1. Regular Meeting: July 2, 2024

C. APPROVE WARRANTS

- 1. Vendor Payment Approval
- 2. Debit Card Transmissions

D. FINANCIAL REPORTS – JUNE 2024

- 1. Balance Sheet
- 2. Profit and Loss Statement

- 3. Check Disbursements
- 4. Payroll Summary

Motion: _____ Second: _____ Action: _____

8. CONTINUED BUSINESS

A. FACILITY REPORTS

- 1. 9278 N Loop
- 2. 9300 N Loop
- 3. 9350 N Loop
- 4. 8101 Bay Ave

B. STRATEGIC PLAN STATUS - TOM HAYES (RRH) AND KAREN MACEDONIO (EKHCD)

- 1. Ridgecrest Regional Hospital (RRH) Annexation Update
- 2. RRH Updates

9. NEW BUSINESS

A. APPROVAL FOR EAST KERN HEALTH CARE DISTRICT AND KERN COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) INDEMNIFICATION

Motion: _____ Second: _____ Action: _____

B. APPROVAL OF CONTRACT ADDENDUM FOR DESIGNER JOSELITO LACSON

Motion: _____ Second: _____ Action: _____

C. APPROVAL OF CONTRACT ADDENDUM FOR REGIONAL GOVERNMENT SERVICES

Motion: _____ Second: _____ Action: _____

9. CLOSED SESSION

CS1: Conference with Real Property Negotiator ((§ 54956.8)
Property: 9300 N Loop Blvd., California City and 8101 Bay Ave,
California City Agency Negotiator: Alex Lemieux
Negotiating Parties: Bartz-Altadonna
Under Negotiation: Price and Terms of Payment

CS2: Conference with Real Property Negotiator ((§
54956.8) Property: 9350 N Loop Blvd., Modular Unit,
California City Agency Negotiator: Alex Lemieux
Negotiating Parties: Adventist Health
Under Negotiation: Price and Terms of Payment

CS3: Conference with Real Property Negotiator ((§
54956.8) Property: N Loop and Bay Ave locations
Agency Negotiator: Alex Lemieux
Negotiating Parties: Potential small space
tenants Under Negotiation: Price and Terms
of Payment

CS4: Public Employee Appointment ((Gov. Code Section 54957(b)(1).)
Title: Administrative Assistant

10. REPORT OUT OF CLOSED SESSION

11. PRESIDENTS COMMENTS

Election Update – Open Seat Handout Page

12. DIRECTORS COMMENTS

AB 1234

13. FUTURE AGENDA ITEMS

A. Logic Model

B. Grant Policies and Procedures

C. Employee Handbook Update

D. Strategic Partnerships and Key Relationships

14. ADJOURNMENT

Motion: _____ Second: _____ Action: _____

Next Regular Meeting: Tuesday, August 6, 2024, at 5 p.m.

In person 9300 N Loop Blvd., California City, CA 93505 (and via Zoom)

“Pursuant to Government Code section 54952(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at (760) 373-2804 at least 48 hours prior to said meeting”

VACANCY

Interview Question	Notes
1. Please tell us a little about yourself.	
2. What do you feel you will bring to the District as a Board Member	
3. What future plans do you have for seeking elected or appointive office at any level of government?	
4. Give an example of how you would resolve a situation where your personal philosophy is at odds with what is best for the District.	
5. Have you attended and/or participated in any civic meetings, and if so which ones and describe your participation?	
6. Do you have anything else you would like to share?	

Additional Notes: _____

Procedure for Scoring:

After all the applicants have made their presentations, each Board member shall list the applicants in order of preference by assigning a point value based on the number of applicants, i.e.:

- 3 points for your top candidate (highest number)
- 2 points for your second choice
- 1 point for your third choice

The ballots will be tabulated. The applicant receiving the most points will be appointed. If there is a tie, the Board will vote again from among those that tied, with each member naming one applicant.

Or: submit choice of applicant's name on a piece of paper. Have them tabulated, i.e. Joe Smith received 3 votes and Jane Brown received 1 vote.

APPLICATION FOR APPOINTMENT TO ELECTED POSITION
TO FILL A VACANCY ON THE BOARD OF DIRECTORS
OF THE EAST KERN HEALTH CARE DISTRICT

The appointment is for the remainder of the term previously held by Richard Macedonio until December 2024. (Nominations for the four-year term beginning in December 2024 open July 15 and close August 9 or August 14 IF extended for the November, 2024 election.)

ALL APPLICANTS MUST BE RESIDENTS AND REGISTERED VOTERS
WITHIN THE DISTRICT BOUNDARIES (see map link) AND WILL BE REQUIRED TO
TAKE AN OATH OF OFFICE

Applications must be returned
to: kvinson@rgs.ca.gov
DEADLINE: 5:00 PM, JULY 12, 2024

Name: DONALD G PARENT Home Phone: [REDACTED]
Home Address: [REDACTED] Years resided at address: 12
Have you lived at any other address in the District? Yes No
If yes, give previous address: _____
Occupation: author How Long: 25 yrs.
Licenses or special certificates held: 100% DISABLED VIETNAM VET
What are your areas of Interest? VETERANS HEALTH CARE
Why do you want to serve on the Board? HEALTH CARE FOR VETERANS

What value would you add to the Board? YEARS OF MEDICAL RESEARCH

List prior or current civic experience (include membership in professional, charitable or community organizations):
AUTHOR "THE WARZONE SURVIVORS
GUIDE"
PTSD HOTLINE

I declare under penalty of perjury that all statements in this application are true and complete to the best of my knowledge and belief.
[Signature] Date 7/07/2024
Signature of Applicant

**OATH OR AFFIRMATION OF ALLEGIANCE
FOR PUBLIC EMPLOYEES & BOARD MEMBERS**

I, Donald G. Parent, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; and that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; and that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature

TITLE: Director, Board of Directors
East Kern Health Care District

The above oath was subscribed and sworn before me on this 16th
day of July 2024.

Denise Silva, RGS Consultant to EKHCD

Summary of Proceedings - Minutes
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

Regular Meeting of July 02, 2024, 5 p.m.

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Video Time Code	Item	Action
	1. Pledge of Allegiance	L. Peralta
0:15	2. Roll Call and Call to Order	Clerk Denise Silva stated for the record that Director Patrick is attending remotely via telephone due to a "Just Cause" as per AB 2449. "Just Cause" includes reasons like contagious illness, childcare, caregiving, etc. Director Patrick is joining by audio due to technical difficulties with her video. Director Patrick confirmed she needed a "Just Cause" due to a contagious illness. Counsel Robert Hensley asked the Board to allow remote attendance for Director Patrick at this meeting, and the Board unanimously agreed. Present were: L. Peralta, K. Macedonio, L. Patrick, and the meeting was called to order by Chair Macedonio at 6:10 p.m.
1:34	3. Approval of Agenda	No changes or comments. Motion: Approve agenda L Peralta: L. Patrick Motion Carried, 3-0
2:30	4. Public Comment	No comments.
2:58	5. Community Announcements	A member of the public (Marq) stated that an informational forum for potential candidates running for various offices, including the East Kern Health District, will be held on July 15 at 6pm at the Dolores Huerta Foundation.
4:29 pp. 4-5 of packet	6. Consent Calendar: 6A. Approve Warrants	6A. The Board reviewed the warrant list.
5:40	6B. Minutes of 06/26/24	6B. No questions.

<p>pp. 6-9 of packet</p>		<p>Motion: Approve Consent Calendar.</p> <p>L Peralta: L Patrick. Motion Carried, 3-0.</p>
<p>6:43</p>	<p>7. Facility Reports</p> <p>7A. 8101 Bay Ave. 7B. 9278, 9300, and 9350 N. Loop</p>	<p>7.A-B</p> <p>For the first property, boundary markers will be installed next week following the surveyor's completion of data points. For the other two properties, a security guard bond is being obtained for a project awarded at the site. This project is expected to take about 90 days.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>7:47</p>	<p>8. Continued Business</p> <p>8A. Approve Fiscal Year 2024-25 Budget</p>	<p>8A. Eva provided a budget overview, including concerns about tax revenue, which has now been resolved as the county forwarded the remaining funds. The estimated tax revenue for next year is around \$250,000, along with lease and interest income. Depreciation was removed from the initial budget as it's a non-cash item and will be included in the final audit adjustment. Liability insurance, costing \$30,000, has already been prepaid for last year and will be an expense this year. Most fees are based on the previous year's figures, except for \$300,000 allocated for repairs and maintenance and \$30,000 for annexation expenses. The budget shows a loss of \$319,000, largely due to the \$300,000 for repairs. Despite this, the break-even on operations is close. There was also a mention of a discrepancy with the senior center's paperwork for a donation, which seems to be resolved, but the paperwork status is still uncertain.</p> <p>Motion: Approve FY 2024-25 Budget. L Patrick: L Peralta. Motion Carried, 3-0.</p>
<p>13:28</p>	<p>8.B Strategic Plan</p>	<p>8B. During the strategic plan update for Ridgecrest Regional, it was discussed that the first steps involve integrating East Kern Healthcare into the community health needs assessment conducted every three years by the hospital. They are also exploring the possibility of having a plan for grants and hiring a grant writer. Tom Hayes provided an update on the community health needs assessment, mentioning that they are discussing development of the assessment with two firms. The firm used last year submitted a higher cost expensive, so they are seeking alternate options and more clarity on the scope of work. The assessment is important for identifying community health needs and providing a framework for the strategic plan. If a suitable firm cannot be found at a more reasonable price, an effective strategic plan can still be developed. This item will be brought back to the Board for further discussion.</p> <p>This item and reports were information-only; no votes were taken.</p>

<p>16:41 pp. 10-15 of packet</p>	<p>8.C Response to Grand Jury Report</p>	<p>8.C. MJ Brown from Regional Government Services reviewed the grand jury's substantial findings, which indicate the District is on the right course and committed to necessary corrections. The grand jury, a volunteer body, deserves thanks for their service. The district's initial draft response agrees with all eight findings and focuses on addressing the recommendations. MJ Brown provided detailed explanations and invited board and public comments throughout the review.</p> <p>Motion: Approve Draft to Grand Jury Report with Recommendations. L Patrick: L Peralta. Motion Carried, 3-0.</p>
<p>37:15</p>	<p>8.D. Website Review</p>	<p>8.D. MJ Brown from Regional Government Services shared that the website underwent an ADA compliance assessment, evaluating accessibility for individuals with disabilities and relevant legislation. The report's structure includes topics of interest, compliance status (indicated by check marks), descriptions of requirements, and recommendations for non-compliance areas. Key findings: Overall, the district is largely compliant, with some minor adjustments needed for full compliance. Next steps include reaching out to Streamline for further improvements and addressing the identified gaps.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>50:29</p>	<p>9. President's Comments</p>	<p>Chair Macedonio introduced Kern County District 2 Representative Karen Sanders who provided an overview of the recent Mojave Chamber of Commerce meeting, highlighting the efforts of a former Green Beret and his veterans group, Special Forces 78. This group supports Afghan refugees who aided the US military, helping them integrate into American society.</p>
<p>54:45</p>	<p>10. Directors' Comments</p>	<p>Director Peralta shared about her AB 1234 training, noting its complexity but successful completion. She is also working on the Ad Hoc Committee handbook, which is on hold until General Counsel Alex Lemieux returns from vacation. Directors Peralta and Patrick plan to have one more meeting with Alex to finalize the handbook and present it to the Board for printing.</p>
<p>56:25</p>	<p>11. Future Agenda Items 11A. Logic Model 11B. Grant Policies and Procedures 11C. Employee Handbook Update</p>	<p>11A. No comments.</p> <p>11B. No comments.</p> <p>11C. No comments.</p> <p>11D. No comments.</p>

	11D. Strategic Partnerships and Key Relationships	This item and reports were information-only; no votes were taken.
56:39	Adjournment	Motion to Adjourn at 6:16 p.m. L Patrick: L Peralta Motion Carried, 3-0

DATE: July 26, 2024

VENDOR PAYMENT LIST

Board approval _____

VENDOR	MEMO LINE	AMOUNT
Aleshire & Wynder	2024 – June General/Retainer, \$1236.00 General/Retainer Excess, \$2400.00 Rate increase effective 2024 – 0701 per agreement, 3.9% General/Retainer new rate \$1284.00 General/Retainer Excess new rate \$312.00 per hour increase from \$300.00 per hour	\$3636.00
Frontier	Act # 760-373-2804-102413-5 2024 – 0628 to 0727 New charges \$203.03 Prior balance, \$4.77	\$207.80
Miranda, Luciano	2024 - June	\$500.00
Mojave Desert News	2024 – 0619, Annual Health Care issue. Banner ad and article	\$97.50
Senior Citizens Association	2024 – May, \$250.00 2024 – June, \$250.00	\$500.00
Southern California Edison	2024 – 0607 to 0709 9300 N Loop, 8000222683, \$1659.35 8100 Aspen Mall, 8001112753, \$136.51 8100 Aspen Mall, 8001112989, \$81.03 Payment Arrangement Balance, \$50.49 Late Fee, \$0.30	\$1927.68
Spectrum	2024 – 0701 to 0731 8101 Bay, 212948401, \$269.97 9300 N Loop, 127902701, \$159.98 Partial check still unapplied.	\$429.95
		7 checks, Total \$7298.93

EAST KERN HEALTH CARE DISTRICT

Balance Sheet

As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1135 Mission Bank Checking	653,399.21
1140 Mision Bank Cancer Fund	29,154.45
1145 Cancer Fund CD	11,988.52
1150 Local Agency Fund	697,458.21
1151 LAIF FMV	-10,405.23
1155 Bank of Sierra	152,665.02
Cash on hand	300.00
Total Bank Accounts	\$1,534,560.18
Accounts Receivable	
1200 Accounts Receivable	8,319.00
1201 Taxes Receivable - Kern County	0.00
1290 1290 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$8,319.00
Other Current Assets	
1299 Other Receivable	0.00
1400 Interest Receivable	0.00
1495 Prepaid Unit	2,500.00
1498 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
Inventory Asset	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$2,500.00
Total Current Assets	\$1,545,379.18
Fixed Assets	
1500 Land	178,205.00
1510 Buildings	1,310,740.00
1520 Furniture & Equipment	0.00
1530 Improvements	250,251.00
1531 New Flooring-9300 North Loop	17,500.00
Total 1530 Improvements	267,751.00
1550 Accumulated Depreciation	-836,554.00
Total Fixed Assets	\$920,142.00
Other Assets	
1700 Lease Receivable	31,702.00
Total Other Assets	\$31,702.00
TOTAL ASSETS	\$2,497,223.18

EAST KERN HEALTH CARE DISTRICT

Balance Sheet As of June 30, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	22,355.17
Total Accounts Payable	\$22,355.17
Other Current Liabilities	
2050 Accrued Expenses	0.00
2110 Deferred Compensation	0.00
2125 Other Current Liabilities	55.00
2126 Accrued Payroll	0.00
2130 2130 Note Payable - Dalffe	0.00
2140 Lease Deposit	5,150.00
Total Other Current Liabilities	\$5,205.00
Total Current Liabilities	\$27,560.17
Long-Term Liabilities	
2160 DIR - Leases	29,143.00
Total Long-Term Liabilities	\$29,143.00
Total Liabilities	\$56,703.17
Equity	
2900 Retained Earnings	2,759,978.45
3000 Opening Bal Equity	0.00
Net Income	-319,458.44
Total Equity	\$2,440,520.01
TOTAL LIABILITIES AND EQUITY	\$2,497,223.18

EAST KERN HEALTH CARE DISTRICT

Profit and Loss YTD Comparison

June 2024

	TOTAL	
	JUN 2024	JUL 2023 - JUN 2024 (YTD)
Income		
4010 Property Tax Revenues	94,898.88	296,023.52
4030 Lease Income	6,605.97	67,919.64
4040 Interest Income		6,233.19
4090 Other Revenue		1,047.99
Total Income	\$101,504.85	\$371,224.34
GROSS PROFIT	\$101,504.85	\$371,224.34
Expenses		
6155 Directors Fees		13,935.00
6160 Dues and Subscriptions	86.40	11,650.99
6165 Election Costs - Kern County		85.00
6170 Groundskeeper	500.00	8,035.00
6180 Insurance		
6185 Liability Insurance	29,427.33	59,015.20
6190 Work Comp	1,018.56	2,041.30
Total 6180 Insurance	30,445.89	61,056.50
6240 Miscellaneous		
6241 Donation- Senior Center Association		2,000.00
Total 6240 Miscellaneous		2,000.00
6243 Modular Unit Rental	855.33	8,993.78
6270 Professional Fees		
6280 Legal Fees	4,956.00	62,576.32
6283 Prof Services Accounting	4,692.50	18,692.50
6285 Audit Expense		12,000.00
6287 Consulting -Miscellaneous Consultants		12,020.00
6288 Consultants - contract	1,382.40	1,382.40
Total 6270 Professional Fees	11,030.90	106,671.22
6281 Board Meeting Costs-Zoom Mtgs	24.99	604.91
6300 Repairs & Maintenance	1,113.30	12,497.43
6310 R&M- North Loop Bldg	9,100.00	29,145.14
6311 Large Item Repairs & Maint-N.Loop	4,370.00	6,246.25
Total 6310 R&M- North Loop Bldg	13,470.00	35,391.39
6319 Fire Damage	2,812.50	40,312.66
6320 R & M - Bay Ave Bldg		280,377.21
6330 Alarm Monitoring-Bay Ave Bldg	42.99	975.88
Total 6300 Repairs & Maintenance	17,438.79	369,554.57
6350 Conference and Travel		40.61

EAST KERN HEALTH CARE DISTRICT

Profit and Loss YTD Comparison

June 2024

		TOTAL
	JUN 2024	JUL 2023 - JUN 2024 (YTD)
6390 Utilities		
6395 Telephone	252.89	2,895.28
6400 Gas and Electric	800.35	13,941.58
6410 Water	391.84	4,039.52
6420 Trash	372.05	4,092.55
6440 Internet	429.95	12,922.29
Total 6390 Utilities	2,247.08	37,891.22
6500 Office Expenses		970.00
6550 Office Supplies	285.05	2,679.61
6345 Supplies		446.42
Total 6550 Office Supplies	285.05	3,126.03
Total 6500 Office Expenses	285.05	4,096.03
6560 Payroll Expenses		26,597.74
6561 Payroll EDD Taxes		-256.49
6562 Payroll Federal Taxes		176.70
Total 6560 Payroll Expenses		26,517.95
6690 Reconciliation Discrepancies		-80.00
Total Expenses	\$62,914.43	\$651,052.78
NET OPERATING INCOME	\$38,590.42	\$ -279,828.44
Other Expenses		
6700 Annexation with Ridgecrest Regional Hospital		
6710 Turning West LLC		37,875.00
6720 Public information meetings costs		1,755.00
Total 6700 Annexation with Ridgecrest Regional Hospital		39,630.00
Total Other Expenses	\$0.00	\$39,630.00
NET OTHER INCOME	\$0.00	\$ -39,630.00
NET INCOME	\$38,590.42	\$ -319,458.44

EAST KERN HEALTH CARE DISTRICT

Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
1135 Mission Bank Checking						
06/05/2024	Expense		Network Solutions		R	-1.99
						1.99
06/05/2024	Expense		Google	Account 904, Account 904,	R	-86.40
						86.40
06/07/2024	Expense		Tmobile	2024 June 2024 June	R	-45.09
						45.09
06/14/2024	Expense		Adobe		R	-239.88
						239.88
06/14/2024	Expense		StarBucks	20220624 Interview, Karen Macedonia new staff member 20220624 Interview, Karen Macedonia new staff member	R	-8.90
						8.90
06/26/2024	Expense		Zoom Video Communications, Inc.	ZOOM.US 888-799-9666 DBT CRD 1105 Act 114276325	R	-24.99
						24.99
06/28/2024	Expense		Amazon	folders	R	-34.28
						34.28
1155 Bank of Sierra						
06/04/2024	Bill Payment (Check)	40384	City of California City water	2024 - 0414 to 0513 Act 101730.03, 8101 Bay Ave \$ 72.88 Act 103347.01, 9300 N Loop \$ 318.96		-391.84
						-391.84
06/04/2024	Bill Payment (Check)	40385	Crossbolt Electric	Inv 80, replace 2 receptables at West Point		-150.00
						-150.00
06/04/2024	Bill Payment (Check)	40386	Golden Hills IT	2024 - 0701, Inv 2579		-1,113.30
						-1,113.30
06/04/2024	Bill Payment (Check)	40387	Joselito M Lacson, Designer	2024-0601 Inv 2416, 9350 and 9300 N Loop, RFP, \$1437.50 2417 misc N Loop \$1375.00		-2,812.50
						-2,812.50
06/04/2024	Bill Payment	40388	Mobile Modular	2024 - 0518, Inv 2567954		-855.33

EAST KERN HEALTH CARE DISTRICT

Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
	(Check)					-855.33
06/04/2024	Bill Payment (Check)	40389	Waste Management Corporate Services, Inc.	2024- 0501to 0531, Inv 3929051-4808-7		-372.05
						-372.05
06/25/2024	Bill Payment (Check)	40391	LOST CITY JUNK REMOVAL	reissue ck #40378 2024 - 0415, Inv. 2 Final clear out of Bay Ave Building		-500.00
						-500.00
06/26/2024	Bill Payment (Check)	40392	Aleshire & Wynder, LLP	2024 - May, Inv #87305 General Retainer - \$1236.00 Retainer Excess - \$3720.00		-4,956.00
						-4,956.00
06/26/2024	Bill Payment (Check)	40393	Crossbolt Electric	2024 - 0625, Inv. 85, West Point Upgrade to LED lights in office		-200.00
						-200.00
06/26/2024	Bill Payment (Check)	40394	D. David Hebebrand	2024-0101to 0301, Inv 24-1763		-4,692.50
						-4,692.50
06/26/2024	Bill Payment (Check)	40395	Digitech	2024 - 0601to 0630, Inv 18074 Bay Ave Building		-42.99
						-42.99
06/26/2024	Bill Payment (Check)	40396	Frontier	2024 - 0528 to 0627 760-373-2804-102413-5 New charges \$203.03 Bal Due \$4.77		-207.80
						-207.80
06/26/2024	Bill Payment (Check)	40397	Luciano Miranda	2024 - June, N Loop		-500.00
						-500.00
06/26/2024	Bill Payment (Check)	40398	Quality Survey	Per contract approved by Board 5/21/2024 for N Loop property surveys		-8,750.00
						-8,750.00
06/26/2024	Bill Payment (Check)	40400	Reliable Air Cond.&Heating	2024 - 0531, Inv 21625 9300 N Loop, West Point, \$90.00 2024 -0637, Inv 21634 9278 N Loop, Cajon Medical,\$3800.00		-4,370.00
						-4,370.00

EAST KERN HEALTH CARE DISTRICT

Check Detail

June 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
06/26/2024	Bill Payment (Check)	40401	SCE	8000222683, 8001112753, 8001112989, 8001658860, 8001959862		-780.04
						-780.04
06/26/2024	Bill Payment (Check)	40402	SDRMA	2024/24 Property/Liability Coverage Inv #75645, \$29,427.33 2024/25 Workers Compensation Inv #76074, \$1018.56		-
					30,445.89	-
						30,445.89
06/26/2024	Bill Payment (Check)	40403	SoCalGas	2024 - 0509 to 0610, 049 013 9910 7 9300 N Loop		-20.31
						-20.31
06/26/2024	Bill Payment (Check)	40404	Spectrum Business/Time Warner	2024-0601to 0630 8101Bay, 212948401, \$269.97 9300 N Loop, 127902701, \$159.98		-429.95
						-429.95
06/26/2024	Bill Payment (Check)	40399	Regional Government Services	2024 - 0531, Inv 16946 Staff hours 8.15		-1,382.40
						-1,382.40

East Kern Health Care District
Payroll summary
June 30, 2024

District Expense

Directors Fees	\$	1,900.00
Staff Sick time		1,600.00
Payroll Taxes expense		345.51
Total Expense	\$	<u>3,845.51</u>

Employee Contribution

Notation - Cal Savers Contribution	\$	115.00
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July 16, 2024

STAFF REPORT: Submitted by Karen Macedonio, EKHCD President

Continued Business, Item 8-B-1, Update of Community Health Needs Assessment (CHNA) component of Strategic Plan for Annexation Planning

Obtain and use demographics information to compare Ridgecrest area to California City area as preparation to begin alignment of California City needs to the existing Ridgecrest Regional CHNA and to prepare for the 2025 update.

General Outline of Components

1. **Chronic Disease Management:**
 - a. **Diabetes:** Education, prevention, and management programs
 - b. **Heart Disease:** Screening, prevention, and treatment services
 - c. **Obesity:** Weight management and nutrition programs
2. **Mental Health Services:**
 - a. **Access to Care:** Increasing the availability of mental health providers and services.
 - b. **Substance Abuse:** Programs to address substance abuse and addiction
3. **Access to Healthcare:**
 - a. **Primary Care:** Improving access to primary care providers
 - b. **Specialty Care:** Enhancing access to specialists
 - c. **Dental Care:** Providing dental services, particularly for underserved populations
4. **Maternal and Child Health:**
 - a. **Prenatal and Postnatal care:** Services for expecting and new mothers
 - b. **Pediatric Services:** Access to healthcare for children
5. **Preventative Health Services:**
 - a. **Screenings and Vaccinations:** Increasing the availability of health screenings and immunizations
 - b. **Health Education:** Providing education on healthy lifestyles and disease prevention.
6. **Social Determinants of Health:**
 - a. **Housing:** Addressing issues related to housing stability and quality
 - b. **Transportation:** Improving transportation options to access healthcare services
 - c. **Food Security:** Ensuring access to healthy and affordable food
7. **Emergency Services:**
 - a. **Emergency Preparedness:** Enhancing the community's preparedness for emergencies and natural disasters
 - b. **Emergency Medical Services:** Improving the efficiency and availability of emergency medical services

AGREEMENT NO _____

THIS AGREEMENT is made and entered into on July 16, 2024
by East Kern Health Care District, a local health care district, referred to herein as
"APPLICANT" and KERN COUNTY LOCAL AGENCY FORMATION
COMMISSION, referred to herein as "LAFCO".

R E C I T A L S

WHEREAS, APPLICANT has requested that LAFCO file its application for
described in its Resolution No.2024-0416-1; and

WHEREAS, APPLICANT desires to indemnify LAFCO from liability or loss
connected with the filing, processing, and approval (if approved) of the application as
provided in this Agreement.

NOW, THEREFORE, IT IS MUTUALLY AGREED between LAFCO and
APPLICANT as follows:

1. APPLICANT shall defend, indemnify, and hold harmless LAFCO, its
commissioners, officers, employees, and agents (hereinafter collectively "LAFCO") from
all claims, actions, or proceedings relating to or arising out of, directly or indirectly, the
project described in Paragraph 2 of this Agreement (hereinafter "claims") as follows:

(a) All claims to attach, set aside, void, or annul LAFCO's filing, processing
or approval (or any condition of said approval) of the project and all claims seeking to
impose personal liability on LAFCO as a result of LAFCO's involvement in such project.

(b) All costs, attorney's fees (including a third-party award of attorney's fees),
expenses, liabilities, losses, damages, and judgments (all hereinafter "damages") of
whatever nature rendered against LAFCO as a result of any such claim, except where such
damages result solely, exclusively, and 100% from the negligence of LAFCO.

(c) Additionally, APPLICANT acknowledges, its understanding that Articles
13C and 13D of the California Constitution (Proposition 218) have been interpreted by
some as requiring approval by the voters or property owners within the area of a pending
annexation of all taxes, assessments, fees, and charges which will
be imposed on the area prior to the completion of the annexation. Notwithstanding the
foregoing, APPLICANT has decided not to impose such a condition on the project and
objects to LAFCO doing so and agrees to defend and indemnify LAFCO against same in
the same manner and under the same conditions as described in Paragraphs 1(a) and (b) of
this Agreement. APPLICANT also agrees to release LAFCO from all losses, damages
judgments, and attorney's fees and costs incurred or suffered by APPLICANT as a result of
APPLICANT'S and LAFCO's failure to impose such a condition on the project and, with

regard thereto, APPLICANT acknowledges and waives its rights under California Civil Code Section 1542 which provides as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.”

2. The APPLICANT'S obligations created by this Agreement shall apply to claims arising out of or relating to, directly, or indirectly, the APPLICANT'S project (the "project") described as: In the Matter of _____, Proceeding No. _____.

3. The Agreement shall not apply to claims based on alleged illegalities or inadequacies that predate or existed prior to the filing of the application.

4. LAFCO will promptly notify APPLICANT in writing of any such claim, action or proceeding within 10 business days of the date that LAFCO receives written notice thereof. If LAFCO fails to give APPLICANT timely notice, APPLICANT shall not thereafter be responsible to defend or indemnify or hold harmless LAFCO or its commissioners, officers, employees, and agents pursuant to this Agreement.

5. LAFCO may, in its unlimited discretion, participate in the defense of any such claim, action or proceeding if both of the following occur:

- (a) LAFCO bears its own attorney's fees and costs; and
- (b) LAFCO defends the claim, action, or proceeding in good faith.

6. APPLICANT shall not be required to pay or perform any settlement of such claim, action or proceeding unless the settlement is approved by APPLICANT.

7. LAFCO may without cause terminate this Agreement by giving written notice as provided below. APPLICANT may not terminate this Agreement for any reason.

8. All notices to either party under this Agreement shall be deemed valid and effective when personally served upon the party or upon deposit in the United States mail, postage prepaid, by certified and/or registered mail, addressed as follows:

LAFCO: LOCAL AGENCY FORMATION COMMISSION
Attention: Executive Officer
5300 Lennox Ave Suite 303
Bakersfield CA 93309

APPLICANT:

9. This Agreement represents the complete understanding between the parties with respect to matters as set forth herein.

10. In the event action is taken by either party hereto against the other to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and costs.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed, the day and year first-above written.

Executive Officer
Local Agency Formation Commission

"APPLICANT"

Approved as to form:

_Alex Lemieux / s/

Attorney for APPLICANT

JOSELITO M. LACSON, Designer

June 22, 2024

Ms. Karen Macedonio
Director – East Kern Health Care District
8101 Bay Ave.
California City, CA 93505

Attn Karen:

I am pleased to submit the proposal for the covered porch addition and site improvement construction administration project to be located at 9350 N Loop in California City, CA.

- **Task 2 (Addendum no.3)** – Bidding and Construction Phase Services
 - Assist during bidding phase between owner and contractor
 - Respond to RFI during bid time and construction duration
 - Review contractor's submittals
 - Field visit during construction as requested by owner or contractor
 - Final walk through and punch list at the end of the project
 - Invoice shall be billed to client on a bi-weekly basis (1st & 15th of every month)

Fee for (Task 2 – Add#3) - shall be time and material at \$125/ Hr. (Not to exceed 40 hours)

- Task 3 is estimated at 40 hours. If more hours are required prior to completion of work, Designer shall submit an addendum to this contract for board approval prior to proceeding with any work.

Fee is based on proposed RFP for the covered porch and site improvement project as requested by East Kern Health Care Director Karen Macedonio.

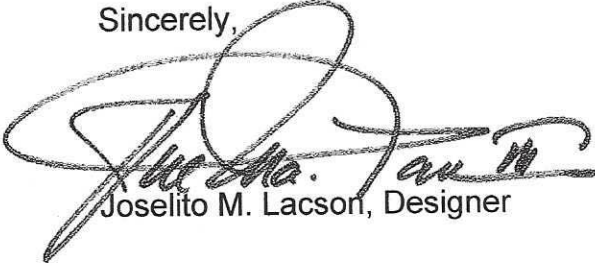
Payments are due within fifteen (15) days of invoice date. After thirty days, designer may suspend services under this contract until invoice is paid in full.

JOSELITO M. LACSON, Designer

Upon your approval, please return a signed copy of this proposal.

I look forward to doing business with you.

Sincerely,



Joselito M. Lacson, Designer

Accepted and acknowledged:

Client

Print and sign

Date

July 10, 2024

Delivered via email to: directormacedonio@ekhcd.org

Karen Macedonio
President of the Board
EAST KERN HEALTH CARE DISTRICT
P.O. Box 2546, California District, CA 93505

SUBJECT: TRANSPARENT GOV SERVICES – AMENDMENT FOR SUPPLEMENTARY SERVICES

Dear President Macedonio:

Thank you for this opportunity to provide the East Kern Health Care District (“District”) with this amendment for continued transparent government services consulting for supplementary services.

As you know, RGS’ original contract with the District provides services through Fiscal Year 2024-25, sunsetting on June 31, 2025. The work we have been providing to the District has been deemed fruitful and we are eager to continue to assist the District with its work. To do so, it has been determined that a broader scope in services and investment of resources is necessary. This proposal addresses those needs.

Please reach out to me with any questions at mjbrown@rgs.ca.gov or 650-587-7300 x78.

Sincerely,



MJ Brown, CMC, Strategic Services Consultant, Transparent Government
REGIONAL GOVERNMENT SERVICES

DESCRIPTION OF SERVICES – Amendment 1

1. Training Support for Staff and Board

RGS understands that the District intends to employ an administrative professional who will require training on topics related to:

- East Kern Health Care District’s governance structure and Special District governance considerations
- Identification of urgent needs, priorities, and planning
- Brown Act compliance/avoiding violations
- Board support roles and appropriate interaction norms between staff and Board
- Agenda cycle management: staff reports and presentations
- In-meeting conduct (establishing a quorum, calling the role, capturing the motions, clarifying if necessary, calling votes, handling tech, etc.)
- Records management program basics
- Filings basics (Fair Political Practices Commission)

Training will be provided in eight (8) one-on-one Zoom meeting modules, and in as-needed Zoom or phone sessions.

NOTE: This portion of the proposal assumes training between July 7, 2024, and June 30, 2025. Training will be provided on the topics named above for up to eight (8) one-on-one meetings ranging between 1 – 2 hours each. Additional training and advice will be provided as needed.

*Beyond the proposed training modules, this proposal assumes four hours of additional on-call advice per month for eleven months (additional hours, or fewer hours, will mean an adjustment) and is estimated to cost **\$11,790**. Actual hours of service are billed at the rates shown in the table at the end of this letter.*

2. Outreach and Communications Management

RGS understands the District wishes to contract for outreach, messaging, and communications management related to upcoming elections and ongoing efforts of the District to enhance transparency and trust, and to engage the community. The efforts will include:

- Social Media engagement on channels such as Facebook, Instagram, and NextDoor related to election and to District-wide Communications through June 2025 (includes one post a week inclusive of writing, design, review and posting) - \$3,200
- Copywriting related to elections and to general outreach (slide deck, flier, ads, website content) - \$2,000
- Graphic design services (slide deck, flier, ads) – \$2,000
- Website update technical support, updates, and ADA edits with Streamline – \$1,500
- Advertising campaign development and coordination, inclusive of look, resizing and coordination for 4-6 ads in 2-3 outlets – \$1,300
- Two press releases and media engagement / follow-up – \$1,500
- Strategic guidance on-call – \$1,500

*NOTE: This portion of service through June 30, 3035 is anticipated to cost approximately **\$13,000**. Additionally, RGS is pleased to provide additional services upon request; additional cost estimates can also be provided.*

**TOTAL ESTIMATED COST FOR ADDITIONAL
PROPOSED SERVICES (PROPOSAL C)
THROUGH JUNE 2025: \$24,790**

RGS is pleased to provide additional services upon request; additional cost estimates can also be provided. RGS provides consulting services on an hourly basis. Invoicing is based on hours actually worked. Bill rates are as follows:

Title	Hourly Rate
Strategic Services Consultant	\$176
Senior Advisor	\$150
Advisor	\$128
Technical Specialist	\$114
Administrative Specialist	\$102

***The Hourly Rate does not include direct external costs which will be invoiced to Agency with no markup and will fall outside of the not-to-exceed (if established) for services provided.**

While travel costs are not anticipated for these service, should travel be needed to deliver service, both travel time and expenses (without markup) will be charged. RGS Advisors are skilled at prioritizing activities and working within the budget of partner agencies.

THINK ABOUT PUBLIC SERVICE



WHY RUN FOR OFFICE?

- ✓ Represent your community
- ✓ Listen and make voices heard
- ✓ Make important decisions
- ✓ Plan for our future
- ✓ Make a difference!



NOVEMBER 2024 ELECTION

CANDIDATE NOMINATION PERIOD:

July 15 - August 9 (if an incumbent doesn't file, the deadline is extended to August 14)

THESE SEATS WILL BE ON THE BALLOT:



www.ekhcd.org

Seats currently held by:

- Director Patrick
- Vacant
- Vacant

All 4-year terms

Official filing paperwork may be obtained from Kern County Registrar of Voters.*



www.mojave.k12.ca.us

Seats currently held by:

- Member Tate
- Member Hodgkinson

Both 4-year terms

Official filing paperwork may be obtained from Kern County Registrar of Voters.



www.californiacity-ca.gov

Seats currently held by:

- Mayor Kulikoff
- Council member Creighton
- Council member Cooper

Mayor - 2-year term
Council member 4-year term

Official filing paperwork may be obtained from the City Clerk.

KVinson@rgs.ca.gov

elections@kerncounty.com

cityclerk@californiacity-ca.gov

*A small portion of the District is in San Bernadino County. If a candidate wishes to run in San Bernadino County, they should write to the County Registrar of Voters at candidatefiling.rov@rov.sbcounty.gov to confirm the correct procedure.