



SPECIAL MEETING AGENDA  
EAST KERN HEALTH CARE DISTRICT  
BOARD OF DIRECTORS

4 p.m. Tuesday, October 29, 2024

(Hybrid Meeting) 9300 N Loop Blvd, California City,  
CA 93505

MISSION STATEMENT: *"Building health, well-being, and resiliency"*

**NOTE: DIRECTOR PATRICK WILL BE PARTICIPATING REMOTELY FROM  
7331 COLUMBINE AVENUE, CALIFORNIA CITY, CA, 93505. PURSUANT  
TO THE BROWN ACT.**

PLEASE CLICK THE [LINK](#) BELOW TO JOIN THE MEETING:

<https://us02web.zoom.us/j/86318943389?pwd=8VTNBjcWdXdb11DbXRQWuOnzgkNIL.1>

OR TELEPHONE: US: +1 669 900 6833

WEBINAR ID: 863 1894 3389

PASSCODE: 314108

1. PLEDGE OF ALLEGIANCE/INVOCATION
2. ROLL CALL AND CALL TO ORDER
3. APPROVAL OF AGENDA

Board members can amend the agenda before or after someone makes a motion to adopt the agenda. To do this, any board member can motion to add emergency items, delete items, or change things around. Once someone motions to amend the agenda, the board takes a vote, and the majority rules. The meeting will proceed according to the approved agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### 4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comments to five (5) minutes.

#### 5. COMMUNITY ANNOUNCEMENTS

A. California City Trunk or Treat Event at First Baptist Church

#### 6. STAFF REPORTS

A. Socorro Chavez – CSDA Board Secretary/Clerk Conference

#### 7. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or Public wishes to comment or ask questions. Public comment to be limited to five (5) minutes. Roll Call vote is required.

##### A. APPROVAL OF MINUTES

1. Regular Meeting: October 1, 2024

##### B. APPROVE WARRANTS – processed 10/15/2 due to lack of quorum for Regular Meeting

1. Vendor Payment Approval
2. Debit Card Transmissions

##### C. FINANCIAL REPORTS – AS OF SEPTEMBER 30, 2024

1. Balance Sheet
2. Profit and Loss Statement
3. Check Disbursements
4. Payroll Summary
5. Investment Reports

D. DEPLOY ADDITIONAL SECURITY PACKAGE WITH GOLDEN HILLS IT (\$30 PER MONTH)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

8. CONTINUED BUSINESS

A. LAFCO Annexation Process Update

B. Ad Hoc Committee Report

1. Community Members
2. Healthcare Professionals
3. Donation to Trunk or Treat event costs

9. NEW BUSINESS

A. APPROVAL OF CONTRACT WITH WESTERN PACIFIC ROOFING FOR 9350 NORTH LOOP BOULEVARD PROPERTY

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

B. DIRECTION FOR ROOFING RFP AT 9278 AND 9306 NORTH LOOP BOULEVARD PROPERTY

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

9. PRESIDENTS COMMENTS

1. ACHD Certification

2. CSDA District of Distinction Certification

10. DIRECTORS COMMENTS – AB 1234

11. FUTURE AGENDA ITEMS

A. Logic Model

B. Surplus Land Act

12. ADJOURNMENT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

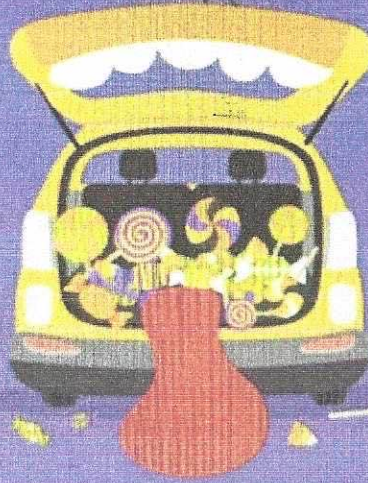
Next Regular Meeting: Tuesday, November 5, 2024, at 5 p.m.  
In person 9300 N Loop Blvd., California City, CA 93505 (and via Zoom)

“Pursuant to Government Code section 54952(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at (760) 373-2804 at least 48 hours prior to said meeting”

# TRUNK or TREAT

October 31  
6-8 pm

First Baptist Church  
8770 Lupine Loop Dr | Cal City



In partnership with Desert Song Foursquare  
and New Life Assembly of God churches.  
Children must be accompanied by an adult.

**Summary of Proceedings - Minutes**  
**EAST KERN HEALTH CARE DISTRICT**  
**BOARD OF DIRECTORS**

**Regular Meeting of October 1, 2024, 5 p.m.**

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

<b>Video Time Code</b>	<b>Item</b>	<b>Action</b>
0:34	<b>1. Pledge of Allegiance</b>	L. Peralta
1:40	<b>2. Roll Call and Call to Order</b>	Present were: L. Peralta, K. Macedonio, and L. Patrick, and the meeting was called to order by Chair Macedonio at 5:08 p.m.
2:14	<b>3. Approval of Agenda</b>	The agenda was approved with no changes.  <b>Motion: Approve Agenda</b> <b>L Patrick: L. Peralta Motion Carried, 3-0</b>
3:00	<b>4. Public Comment</b>	None.
3:24	<b>5. Community Announcements</b>	Community announcements include a meeting for the "REACH TreeVitalize" initiative, scheduled for October 2 from 5 PM to 7 PM at the California City Chamber of Commerce. This initiative aims to plant over 500 trees in the community over the next three years. The Mojave Gold Rush Days will also occur on Friday, October 4, and Saturday, October 5. On Saturday, October 5, the Mojave Seniors will host bingo at 1 PM and 3 PM. Lastly, Ridgecrest Regional Hospital announced plans to reopen its labor and delivery program on December 1, 2024. More details to be provided in the coming weeks.
8:23	<b>6. Staff Reports</b>	General Counsel Alex Lemieux stated the district received a biannual notice from the Fair Political Practices Commission (FPPC), the statewide agency that oversees multi-district agencies' filing of Form 700s. As part of the process, the district reviewed its conflict-of-interest code to determine if changes in employment composition necessitate an amendment. Since the last amendment a year ago, the only change was creating an administrative assistant position at the previous meeting, which does not involve policymaking. Therefore, no update to the conflict-of-interest code is required. A response was submitted to the FPPC indicating that no amendment is necessary. The following review will take place in 2026, at which point the district will again assess whether any new positions or changes in



		existing positions that participate in policymaking require an update.
10:52	<b>7. Strategic Partnerships</b>	<p>The district has been in ongoing discussions with the Mable Davis Senior Center regarding using their space for public meetings and community classes. Progress is being made, and the center is drafting an agreement. This partnership would provide much-needed space and internet connection.</p> <p>The district has been coordinating with Kern County Public Health on the mobile clinic, which is scheduled to visit on the first Wednesday of each month. However, because October is a five-week month, there is some confusion about whether the clinic will return on October 29. Efforts are being made to confirm this.</p> <p>The district is also examining public health initiatives provided by Kern County Public Health. The community health needs assessment will evaluate whether these initiatives meet the community's needs. The county has requested a list of these initiatives, and the district is reviewing it in preparation for discussions about future access to services, particularly for 2025 and 2026.</p>
15:01 pp 5-9 of packet  pp 10-11 of packet	<b>8. Consent Calendar:</b> <b>A. Minutes of 09/17/24</b>  <b>B. Approve Warrants</b>  <b>C. Financial Reports – as of September 30, 2024</b>	<p><b>A.</b> In approving the minutes, Chair Macedonio mentioned two minor typos, but she left the notes with details at home. The minutes had no other comments.</p> <p><b>B.</b> In the approval of the warrants, vendor payments, and debit card transactions, it was noted that there is a \$900 charge for an emergency rodent cleanout and sanitization of the building.</p> <p><b>C.</b> The CLASS account application has been completed, and the process is progressing. The current annual interest rate for the class account is 5.4% and based on a hypothetical deposit of \$1 million on September 1, the account would have earned nearly \$4,500 in interest for the month. The plan is to move money from the Mission Bank account and the Local Agency Investment Fund (LAIF) into the class account to take advantage of the higher interest rate.</p> <p>Eva recommended starting with a \$100 wire transfer from Mission Bank and LAIF to ensure everything is set up correctly before transferring more significant amounts. Once confirmed, the plan is to transfer \$500,000 from each account, leaving about \$162,000 in Mission Bank. This remaining balance will be used as working capital, especially with property tax payments coming in November, and will allow for quick access to funds for operational expenses. The transfers are expected to occur this week and early next week, with more details to be provided in the financial reports.</p> <p><b>Motion: Approve Consent Calendar.</b></p>

		<b>L Patrick: L Peralta.</b> Motion Carried, 3-0.
<b>20:57 pp 12- 14 of packet</b>	<b>9. Continued Business</b> <b>A. Facility Reports</b> 1. 9278 North Loop Boulevard Property 2. 9300, 9350 North Loop Boulevard Property 3. 8101 Bay Ave. Property	<b>A.</b> The covered patio and site improvements at the North Loop property were completed about a week and a half ago. This included new concrete walkways and fixing an existing walkway that posed a tripping hazard. A new drainage system was installed between the front and back buildings, with city approval. A change order was made to repaint the fascia of the Adventist building to match the new fascia. There were some challenges with the contractor regarding the porch framing, but these were resolved with revisions approved by the structural engineer. The final pay applications, pictures, and sign-off documents will be prepared and submitted soon.  For the roofing project, Chair Macedonio requested a preliminary study of the existing roofs on the three North Loop buildings. Only one roofing company, Western Pacific Roofing, responded and evaluated the roofs. Their initial findings revealed issues such as broken and loose clay tiles and deteriorating underlayment, particularly on the two older buildings built in the mid-1970s. The company will provide further insight on repairs, aiming to minimize costs by reusing as many existing roof tiles as possible. The focus will be on replacing the underlayment and any damaged plywood sheeting.  There is also a discussion regarding coordinating HVAC unit replacements with roof repairs to avoid warranty issues with roofing materials. The district plans to replace a 50-year-old unit on the front building but may want to align this with roof work to avoid removing and reinstalling units. The board is considering amending the contract to include roof repairs and will bring this up at the October 15 meeting. The third building, the Adventist building, has a concrete roof tile, which is harder to source but will be checked by the roofing company. More details will be presented as the project progresses.  This item and reports were information-only; no votes were taken.
<b>42:10</b>	<b>B. Discussion of Regional Government Services (RGS)</b>	<b>B.</b> In the discussion of Regional Government Services (RGS) and grant writers, RGS currently does not have any grant writers on staff but has contact with a grant writer who can provide enough information to guide the district in the right direction when searching for the appropriate personnel. More details will be discussed at the October 15 meeting.  This item and reports were information-only; no votes were taken.
<b>43:24 Pp 15 of packet</b>	<b>C. CHNA Process Updates</b>	<b>C.</b> In the update on the community health needs process, the consultant provided 40 to 60 survey questions, but they were too technical. After reviewing the feedback, the team simplified the approach by focusing on three key questions: 1) "What is your immediate healthcare need?" 2) "What are the immediate



<p><b>48:27 pp 16-17 of packet</b></p>	<p><b>D. LAFCO Annexation Process Updates</b></p>	<p>healthcare needs of your family or friends?" 3) "What do you think are the immediate healthcare needs of the community?"</p> <p>To reach participants, the team plans to engage with a local church collaboration, hosting a "Trunk or Treat" event for Halloween, which is expected to attract 2,000 families. The idea is to distribute a link to the survey via handouts alongside candy, directing families to complete the three-question survey online. The goal is to gather 600 responses.</p> <p>The next steps include finalizing the plan with the church and preparing outreach materials, such as cards with the survey link, with the help of the RGS communications team.</p> <p>A comment was made suggesting that if the community health survey is not conducted during the Halloween "Trunk or Treat" event, an alternative could be hiring people to go door-to-door to distribute the survey. The speaker also recommended positioning survey distribution at the beginning or end of the event to avoid crowding and to help spread the word effectively. They noted that handing out flyers in trick-or-treat bags could result in a small percentage of responses.</p> <p>This item and reports were information-only; no votes were taken.</p> <p><b>D.</b> The update on the LAFCO annexation process noted that all required submissions have been made to LAFCO, and the district is now waiting for their review. Once LAFCO provides comments, the district will respond, after which LAFCO will notify various public agencies for their input on the annexation. Planning, public hearings, and other steps will follow this. The goal is to have significant progress by the beginning of next year.</p> <p>The annexation will allow the district to expand its services, particularly in areas currently served by Ridgecrest Regional Hospital but unserved by healthcare districts. This expansion aims to provide additional primary care, specialty care, mental health services, and greater clinical and medical office space. Ridgecrest Regional Hospital also plans to expand its emergency and laboratory services. Once the LAFCO process is complete, the focus will shift to strategic planning to develop these initiatives.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p><b>54:24 Pp 18 of packet</b></p>	<p><b>10. New Business</b> <b>A.</b> Approval of RGS Proposal to Produce Short Video For EKHCD</p>	<p><b>A.</b> Focus on producing videos for the district to better communicate its mission and work. Three options were proposed: (1) a series of three one-minute videos highlighting the mission, health, well-being, and resiliency; (2) a longer two-to-four-minute video explaining the annexation project and the partnership with Ridgecrest Regional Hospital, emphasizing the expansion of healthcare services; or (3) a video of undetermined length covering the history and purpose of the district.</p>

<p><b>1:00:58</b> <b>pp 19-23</b> <b>of</b> <b>packet</b></p>	<p><b>B. Approval of Contract for Administrative Assistant Socorro Chavez</b></p>	<p>The board needs to decide on the type of video before moving forward. The cost depends on the length and production time. The videos aim to improve recognition of the district, especially in public meetings, and to explain the district's role and strategic partnerships. The decision will be revisited at the October 15 meeting.</p> <p>This item and reports were information-only; no votes were taken.</p> <p><b>B. The board reviewed the formal contract for hiring Ms. Chavez as an administrative assistant. At the previous meeting, the board approved her hiring at \$23 an hour for five to ten hours weekly as an at-will employee. This contract formalizes and provides further details regarding her employment. Once signed by Ms. Chavez, it will become effective.</b></p> <p>A public comment was made regarding the timeframe of Ms. Chavez's employment contract. It was clarified that the contract is structured as an at-will employment agreement, meaning either party can terminate the contract with notice. While it is styled as a one-year contract, this primarily serves to give the employee an indication of the district's intentions before the one-year mark.</p> <p><b>Motion: Approval Of Contract for Administrative Assistant Socorro Chavez</b> <b>L Patrick: L Peralta. Motion Carried, 3-0</b></p>
<p><b>1:02:46</b></p>	<p><b>C. Approval of EKHCD Registration, Meal and Lodging at CSDA Clerk &amp; Board Secretary Conference in San Diego From 10/21 To 10/23</b></p>	<p><b>C. The board discussed and approved the registration for Ms. Chavez, the district representative, to attend the CSDA Clerk and Board Secretary Conference in San Diego from October 21 to 23.</b></p> <p><b>Motion: Approval Of EKHCD Registration, Meal and Lodging at CSDA Clerk &amp; Board Secretary Conference in San Diego From 10/21 To 10/23</b> <b>L Patrick: L Peralta. Motion Carried, 3-0</b></p>
<p><b>1:07:28</b></p>	<p><b>D. Amend the Prior Board Decision to Purchase a New Printer/Scanner at A Cost Of Up To \$1000 To Up To \$2000</b></p>	<p><b>D. The board revisited a previous decision several years ago to upgrade the district's printer and scanner, with an initial budget of \$1,000. Staff has researched options, as there is a need to digitize decades-old files. Three quotes were presented, one option being a Kodak scanner priced at \$1,500 to \$1,600. The board discussed increasing the budget to \$2,000 for flexibility, with staff bringing a final recommendation to the board for approval.</b></p> <p><b>Motion: Amend The Prior Board Decision to Purchase A New Printer/Scanner At A Cost Of Up To \$1000 To Up To \$2000</b> <b>L Patrick: L Peralta. Motion Carried, 3-0</b></p>
<p><b>1:09:20</b></p>	<p><b>11. Closed Session</b></p>	<p>The Board moved into Closed Session for discussion of those items enumerated on the agenda cover.</p>

1:10:43	<b>12. Report Out of Closed Session</b>	Upon return to Open Session, General Counsel Alex Lemieux stated, "The Board met in a Closed Session. For CS1, with a real property negotiator pursuant to Government Code Section 54956.8. The property is 9278 North Loop Boulevard in California, and the agency negotiator is Alex Lemieux. The negotiating party is Cajon Medical Group, under negotiation price in terms of payment regarding lease agreements. The Board took no reportable action on this item. This concludes Counsel's closed session report. Thank you."
1:12:11	<b>13. President's Comments</b> A. Form Ad Hoc Committee with staff and counsel to review Admin Code	<b>11A.</b> Chair Macedonio announced the formation of an ad hoc committee to review the administrative code. The committee will consist of Alex, Socorro Chavez, and Chair Macedonio. The process will involve breaking the administrative code into manageable sections for review, with regular sessions to address it in small parts. Updates will be provided at each board meeting, and once the review is complete, there will be a final public discussion. The first update is scheduled for the October 15 meeting.
1:13:25	<b>14. Directors' Comments</b> A. East Kern Economic Alliance Meeting (9/19/24) B. Mable Davis Senior Center Board Meeting (9/25/24)	Chair Macedonio noted that they attended two meetings, including the East Kern Economic Alliance meeting on September 19 at the Mojave Air and Spaceport. They have 12 pages of notes from the meeting and emphasized that healthcare should not be separated from economic development, highlighting the importance of strategic relationships with neighboring communities.
1:21:53	<b>15. Future Agenda Items</b> A. Logic Model  B. Review Administrative Code  C. Surplus Land Act	The logic model will be addressed after the administrative code review is completed. The logic model is crucial to grant writing, outlining available resources, desired outcomes, and action steps. This process is essential for the district's strategic planning and growth in healthcare access, which remains the goal. The team will continue to develop their knowledge and implement the strategic plan while ensuring consistent progress.
1:23:40	<b>Adjournment</b>	<b>Motion to Adjourn at 6:50 p.m.</b> Motion Carried, 3-0

**EAST KERN HEALTH CARE DISTRICT**  
**Check Detail**  
**October 15, 2024**

Date	Transaction Type	Num	Name	Memo/Description	Amount
1155 Bank of Sierra					
10/15/2024	Bill Payment (Check)	40462	Aleshire & Wynder, LLP	2-24 - September, Inv 90419 General Retainer, \$ 1295.54 General Retainer Excess, \$2184.00	3,479.54
10/15/2024	Bill Payment (Check)	40463	City of California City water	Act# **1730.03, 8101 Bay Ave, \$70.00 Act# **3347.01, 9300 N Loop, \$499.96	569.96
10/15/2024	Bill Payment (Check)	40464	Desert Rose Garden Club	Annual family membership	40.00
10/15/2024	Bill Payment (Check)	40465	Digitech	2024-1001, Inv 18648	42.99
10/15/2024	Bill Payment (Check)	40466	Frontier	2024 - 0928 to 1027 Act 760-373-2004-102413-5 New Charges \$217.54 Late fee \$14.00	231.54
10/15/2024	Bill Payment (Check)	40467	Golden Hills IT	2024-1101, Inv 2944 Contract charges, plus internet issue - Spectrum tech called and replaced faulty modem and one-time onboarding S Chavez	1,690.50
10/15/2024	Bill Payment (Check)	40468	Luciano Miranda	2024 - 0930, No invoice number	500.00
10/15/2024	Bill Payment (Check)	40469	Meister & Meister	2024-1101, Inv 2944 Contract charges, plus internet issue - Spectrum tech called and replaced faulty modem and one-time onboarding S Chavez	71,438.10
10/15/2024	Bill Payment (Check)	40470	Mojave Desert News	Senior Living Article, 2024 - 0918	79.00
10/15/2024	Bill Payment (Check)	40471	Regional Government Services	2024 - June, Inv 17042 MB, 24.6 hours@ \$176.00, \$4329.60 AV, 14.8 hours@ \$128.00, \$1894.40 MM, 2.5 hours @ \$150.00, \$375.00 DS, 21.5 hours @ 128.00, \$2752.00 VG, 2.06 hours@ \$102.00, \$ 210.12	9,561.12
10/15/2024	Bill Payment (Check)	40472	San Diego Marriott Mission Valle	Socorro Chavez 10/20/24-10/23/24	781.01
10/15/2024	Bill Payment (Check)	40473	SCE	8000222683, 8001112753, 8001112989, 8001658860, 8001959862	829.75
10/15/2024	Bill Payment (Check)	40474	Spectrum Business/Time Warner	2024-1001to 1031, Act 126318801	429.95
10/15/2024	Bill Payment (Check)	40475	United States Post Office	P O Box 2546 -Annual fee	400.00
10/15/2024	Bill Payment (Check)	40476	Waste Management Corporate S	P O Box 2546 -Annual fee	372.67
10/15/2024	Bill Payment (Check)	40477	Meister & Meister	Certified Retained earnings, 9300-9350 N Loop	3,759.90
Total					<u>\$ 94,206.03</u>

CHECKS SIGNED BY:

Lauren L. Macdonald  
SIGNATURE

10-17-2024  
DATE

Lori Pratte  
SIGNATURE

10-17-2024  
DATE



*no govern-  
all previous approval  
& regular expenses*

*Approved by  
Pres. Karen F. Madmo*

DATE: October 15, 2024

VENDOR PAYMENT LIST

Board approval

VENDOR	MEMO LINE	AMOUNT
Aleshire & Wynder	2-24 – September, Inv 90419 General Retainer, \$ 1295.54 General Retainer Excess, \$2184.00	\$ 3479.54
City of California City – Water	Act # 101730.03, 8101 Bay Ave, \$70.00 Act # 103347.01, 9300 N Loop, \$499.96	\$ 569.96
Desert Rose Garden Club P O Box 2148 California City, CA 93504	Annual family membership	\$ 40.00
Digitech	2024 – 1001, Inv 18648	\$ 42.99
Frontier	2024 – 0928 to 1027 Act 760-373-2004-102413-5 New Charges \$217.54 Late fee \$14.00	\$ 231.54
Golden Hills IT	2024 – 1101, Inv 2944 Contract charges, plus internet issue – Spectrum tech called and replaced faulty modem and one-time onboarding S Chavez	\$ 1690.50
Meister & Meister, Inc. DBA Clearview Homes Inc	Certified Amount, 9300-9350 N Loop	\$ 71,438.10
Meister & Meister, Inc. DBA Clearview Homes, Inc.	Certified Retained earnings, 9300- 9350 N Loop	\$ 3759.90
Mojave Desert News	Senior Living Article, 2024 - 0918	\$ 79.00
Miranda, Luciano	2024 – 0930, No invoice number	\$ 500.00
Regional Government Services	2024 – June, Inv 17042 MB, 24.6 hours @ \$176.00, \$4329.60 AV, 14.8 hours @ \$128.00, \$1894.40 MM, 2.5 hours @ \$150.00, \$375.00 DS, 21.5 hours @ 128.00, \$2752.00 VG, 2.06 hours @ \$102.00, \$ 210.12	\$ 9561.12

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Southern California Edison	2024 – 0902 to 1007, Customer Act 700487827592 9300 N Loop, 8000222683, \$820.54 8100 Aspen Mall, 8001112753, \$25.92 8100 Aspen Mall, 8001112989, (\$20.43) $\leftarrow 20.64$ Late Fee \$3.72	\$ 833.26
Spectrum	2024 – 1001 to 1031, Act 126318801 Above line on check) (lines below on voucher) 8101 Bay, 212948401, \$269.97 9300 N Loop, 127902701, \$159.98	\$ 429.95
U S Postal Service	P O Box 2546 – Annual fee	\$ 400.00
WM	2024 – 1001, Inv 3940284-4808-9	\$ 372.67
		<b>TOTAL 15 ITEMS</b>
		<b>\$93,428.53</b>
Void prior check to Marnott		

Resue as per attached email  
781.01

40462      16 Items, \$ 94,209.54

+ Mission Bank Check Act# Act# 3904  
~~438~~  
moving \$200,000 operating expenses  
to Bank of the Sierra

DATE: October 15, 2024

DEBIT CARD PAYMENT LIST Board approval

*no quorum*  
*Approved*  
*W. King*

VENDOR	MEMO LINE	AMOUNT
Amazon	Order 113-4728707-2141819 2 Cyan Ink for Printer	\$ 30.00
		<b>TOTAL 1 ITEM</b> <b>\$ 30.00</b>

Details for Order #113-4728707-2141819

[Print this page for your records.](#)

Order Placed: September 30, 2024  
Amazon.com order number: 113-4728707-2141819  
Order Total: \$30.00

Not Yet Shipped

Items Ordered

Price

2 of: *Brother LC3017C High Yield Cyan Ink Cartridge, 1 Size*

\$13.99

Part 1 of 1 - **Brother LC3017C High Yield Cyan Ink Cartridge, 1 Size (Pack of 2)**

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Shipping Address:

Karen Macedonio  
8825 GLADE AVE  
CALIFORNIA CITY, CA 93505-4204  
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Visa ending in 5214

Billing address

Karen L Macedonio  
PO BOX 2546  
CALIFORNIA CITY, CA 93504-0546  
United States

Item(s) Subtotal: \$27.98

Shipping & Handling: \$0.00

-----

Total before tax: \$27.98

Estimated tax to be collected: \$2.02

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**Grand Total: \$30.00**

To view the status of your order, return to [Order Summary](#).

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# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet

As of September 30, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1135 Mission Bank Checking	673,065.18
1140 Mision Bank Cancer Fund	29,154.45
1145 Cancer Fund CD	11,999.21
1150 Local Agency Fund	697,458.21
1151 LAIF FMV	-10,405.23
1155 Bank of Sierra	101,515.70
Cash on hand	300.00
<b>Total Bank Accounts</b>	<b>\$1,503,087.52</b>
Accounts Receivable	
1200 Accounts Receivable	-1,831.00
1201 Taxes Receivable - Kern County	0.00
1290 1290 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$ -1,831.00</b>
Other Current Assets	
1299 Other Receivable	0.00
1400 Interest Receivable	0.00
1495 Prepaid Unit	2,500.00
1498 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
Inventory Asset	0.00
Uncategorized Asset	1,250.00
<b>Total Other Current Assets</b>	<b>\$3,750.00</b>
<b>Total Current Assets</b>	<b>\$1,505,006.52</b>
Fixed Assets	
1500 Land	178,205.00
1510 Buildings	1,310,740.00
1520 Furniture & Equipment	0.00
1530 Improvements	250,251.00
1531 New Flooring-9300 North Loop	17,500.00
<b>Total 1530 Improvements</b>	<b>267,751.00</b>
1550 Accumulated Depreciation	-836,554.00
<b>Total Fixed Assets</b>	<b>\$920,142.00</b>
Other Assets	
1700 Lease Receivable	31,702.00
<b>Total Other Assets</b>	<b>\$31,702.00</b>
<b>TOTAL ASSETS</b>	<b>\$2,456,850.52</b>

# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet

As of September 30, 2024

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	8,000.00
<b>Total Accounts Payable</b>	<b>\$8,000.00</b>
Other Current Liabilities	
2050 Accrued Expenses	0.00
2110 Deferred Compensation	0.00
2125 Other Current Liabilities	215.00
2126 Accrued Payroll	0.00
2130 2130 Note Payable - Dalffe	0.00
2140 Lease Deposit	5,150.00
<b>Total Other Current Liabilities</b>	<b>\$5,365.00</b>
<b>Total Current Liabilities</b>	<b>\$13,365.00</b>
Long-Term Liabilities	
2160 DIR - Leases	29,143.00
<b>Total Long-Term Liabilities</b>	<b>\$29,143.00</b>
<b>Total Liabilities</b>	<b>\$42,508.00</b>
Equity	
2900 Retained Earnings	2,463,740.59
3000 Opening Bal Equity	0.00
Net Income	-49,398.07
<b>Total Equity</b>	<b>\$2,414,342.52</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$2,456,850.52</b>

East Kern Health Care District

Check Detail  
September 1, 2024 to September

Date	Transaction Type	Num	Name	Memo/Description	Amount
<b>1135 Mission Bank Checking</b>					
09/05/2024	Expense		Google	APPS_COMME GOOGLE WEB F770493581 US0042GH5L XXXXXXXX0996453 APPS_COMME GOOGLE WEB F770493581 24/09/05 US0042GH5L TRACE #-XXXXXXXX0996453	100.80
09/09/2024	Expense		Tmobile	PCS SVC T-MOBILE WEB XXXXXX0304 PCS SVC T-MOBILE WEB XXXXXXXX0304 24/09/09 4909946 TRACE #-XXXXXXXX9153032	45.10
09/10/2024	Expense		ACE Hardware	DBT CRD 1719 03491206 ACE CITY HARDWARE CALIFORNIA CI CA C#5214 DBT CRD 1719 09/09/24 03491206 ACE CITY HARDWARE CALIFORNIA CI CA C#5214	18.22
09/16/2024	Expense		Amazon	DBT CRD 1833 48379943 AMAZON.COMEP5AK8KS3 AMZN.COM/BILL WA C#5214 DBT CRD 1833 09/13/24 48379943 AMAZON.COM*EP5AK8KS3 AMZN.COM/BILL WA C#5214	30.00
09/25/2024	Expense		Network Solutions	DBT CRD 0307 92731397 WEBNETWORKSOLUTIONS 888-6429675 FL C#5214 DBT CRD 0307 09/24/24 92731397 WEB*NETWORKSOLUTIONS 888-6429675 FL C#5214	1.99
09/26/2024	Expense		Zoom Video Communications, Inc.	DBT CRD 1325 63399290 ZOOM.US 888-799-9666 WWW.ZOOM.US CA C#5214 DBT CRD 1325 09/25/24 63399290 ZOOM.US 888-799-9666 WWW.ZOOM.US CA C#5214	25.99
09/30/2024	Expense		CSDA	DBT CRD 1855 61310304 CALIFORNIA SPECIAL DIS 916-4427887 CA C#5214 DBT CRD 1855 09/26/24 61310304 CALIFORNIA SPECIAL DIS 916-4427887 CA C#5214	660.00
<b>Total Mission Bank</b>					<b>882.10</b>

<b>1155 Bank of Sierra</b>					
09/03/2024	Bill Payment (Check)	40435	Chicago Title	Survey verification for Topographies and Boundaries	950.00
09/03/2024	Bill Payment (Check)	40436	City of California City water	#101730.03/103347.01	388.96
09/03/2024	Bill Payment (Check)	40437	Classic Lock & Key	2024 - 0828 - 9278 N Loop, repair back door	117.76
09/03/2024	Bill Payment (Check)	40438	Golden Hills IT	#2863	1,130.50
09/03/2024	Bill Payment (Check)	40439	Joselito M Lacson, Designer	#2422, #242 and #2423	3,500.00
09/03/2024	Bill Payment (Check)	40440	Mobile Modular	2024-0816 to -914, Inv 2605663	855.33
09/03/2024	Bill Payment (Check)	40441	Roto Rooter	2024 - 0820, Inv 989589685	1,800.00
09/06/2024	Expense		Payroll	PAYROLL INTUIT 38685617 CCD	1,046.97
09/17/2024	Bill Payment (Check)	40442	AL7 Engineering	2024 - 0909, Inv 1416-22S-3 Change Order to Meister and Meister project 9	650.00
09/17/2024	Bill Payment (Check)	40443	Crossbolt Electric	Bartz emergency	125.00
09/17/2024	Bill Payment (Check)	40444	D. David Hebebrand	2024 -0916, Inv 24-1880, April, May and June,2024	4,161.25
09/17/2024	Bill Payment (Check)	40445	Digitech	2024 - 0901, Inv 18516	42.99
09/17/2024	Bill Payment (Check)	40446	Frontier	2024 - 0828 to 0927, Act 760-373-2804-102413-5	203.37
09/17/2024	Bill Payment (Check)	40447	Luciano Miranda	2024 - 0903, August services	500.00
09/17/2024	Bill Payment (Check)	40448	Reliable Air Cond.&Heating	2024-0903, Inv 21772 Service Call 9300 EKHCD and 9278 N Loop Cajon M	100.00
09/17/2024	Bill Payment (Check)	40449	Spectrum Business/Time Warner Waste Management Corporate	126318801 2024 - 0901to 0930 8101Bay, 212948401, \$269.97 9300 N Loop	429.95
09/17/2024	Bill Payment (Check)	40450	Services, Inc.	2024 - 0801to 0831, Inv 3935357-4808-0, \$372.67 less credit from prior cha	232.51
09/18/2024	Expense		Hartland	CHK ORDERS HARLAND CLARKE PPD	375.63
09/26/2024	Expense		Payroll tax	TAX PAYROLL CCD	234.93
<b>Total Bank of the Sierra</b>					<b>18,609.35</b>



# EAST KERN HEALTH CARE DISTRICT

## Profit and Loss YTD Comparison

September 2024

	TOTAL	
	SEP 2024	JUL - SEP, 2024 (YTD)
<b>Income</b>		
4010 Property Tax Revenues	12,157.40	21,765.21
4030 Lease Income	6,605.97	19,817.91
4040 Interest Income		0.79
<b>Total Income</b>	<b>\$18,763.37</b>	<b>\$41,583.91</b>
<b>GROSS PROFIT</b>	<b>\$18,763.37</b>	<b>\$41,583.91</b>
<b>Expenses</b>		
6155 Directors Fees	1,100.00	3,300.00
6160 Dues and Subscriptions	128.78	751.42
6165 Election Costs - Kern County		97.00
6170 Groundskeeper	500.00	1,385.00
6240 Miscellaneous		
6241 Donation- Senior Center Association		500.00
<b>Total 6240 Miscellaneous</b>		<b>500.00</b>
6243 Modular Unit Rental	855.33	2,565.99
6270 Professional Fees		
6280 Legal Fees		7,572.00
6283 Prof Services Accounting	4,161.25	4,161.25
6285 Audit Expense		6,000.00
6288 Consultants - contract		10,544.22
<b>Total 6270 Professional Fees</b>	<b>4,161.25</b>	<b>28,277.47</b>
6281 Board Meeting Costs-Zoom Mtgs		51.98
6300 Repairs & Maintenance	3,898.72	6,892.52
6310 R&M- North Loop Bldg	125.00	625.00
6311 Large Item Repairs & Maint-N.Loop	100.00	12,375.00
<b>Total 6310 R&amp;M- North Loop Bldg</b>	<b>225.00</b>	<b>13,000.00</b>
6319 Fire Damage	3,500.00	5,625.00
6320 R & M - Bay Ave Bldg	767.76	767.76
6330 Alarm Monitoring-Bay Ave Bldg	42.99	128.97
<b>Total 6300 Repairs &amp; Maintenance</b>	<b>8,434.47</b>	<b>26,414.25</b>
6350 Conference and Travel		
6370 Meals		38.15
6383 Online Training/Webinars		200.00
6385 Confernece Fees	660.00	660.00
<b>Total 6350 Conference and Travel</b>	<b>660.00</b>	<b>898.15</b>
6390 Utilities		
6395 Telephone	248.47	546.46
6400 Gas and Electric		3,513.75

# EAST KERN HEALTH CARE DISTRICT

## Profit and Loss YTD Comparison

September 2024

	TOTAL	
	SEP 2024	JUL - SEP, 2024 (YTD)
6410 Water		
6412 Water 9300 N Loop	318.96	916.56
6414 Water 8051/8101 Bay Ave	70.00	210.00
<b>Total 6410 Water</b>	<b>388.96</b>	<b>1,126.56</b>
6420 Trash	232.51	1,117.39
6440 Internet	429.95	1,289.85
<b>Total 6390 Utilities</b>	<b>1,299.89</b>	<b>7,594.01</b>
6500 Office Expenses		
6550 Office Supplies	405.63	619.81
<b>Total 6500 Office Expenses</b>	<b>405.63</b>	<b>619.81</b>
6560 Payroll Expenses	367.08	614.58
6562 Payroll Federal Taxes	-234.93	-234.93
6565 Payroll Wage Expenses	74.75	74.75
<b>Total 6560 Payroll Expenses</b>	<b>206.90</b>	<b>454.40</b>
<b>Total Expenses</b>	<b>\$17,752.25</b>	<b>\$72,909.48</b>
NET OPERATING INCOME	<b>\$1,011.12</b>	<b>\$ -31,325.57</b>
Other Expenses		
6700 Annexation with Ridgecrest Regional Hospital		
6720 Public information meetings costs		97.50
6730 HPSA Acumen		18,000.00
<b>Total 6700 Annexation with Ridgecrest Regional Hospital</b>		<b>18,097.50</b>
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$18,097.50</b>
NET OTHER INCOME	<b>\$0.00</b>	<b>\$ -18,097.50</b>
<b>NET INCOME</b>	<b>\$1,011.12</b>	<b>\$ -49,423.07</b>

East Kern Health Care District  
Payroll summary  
September 30, 2024

**District Expense**

Directors Fees	\$	1,100.00
Staff		74.75
Payroll Taxes expense		132.15
Total Expense	\$	<u>1,306.90</u>

**Employee Contribution**

Notation - Cal Savers Contribution	\$	25.00
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## Saas Alerts upgrade

1 message

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**Daniel Burgess** <daniel@goldenhillsit.com>

Thu, Oct 10, 2024 at 4:09 PM

To: Karen Macedonio <directormacedonio@ekhcd.org>

Karen,

We have a new security software that we would like to deploy on your google workspace. It is \$3 per month per user, so your current cost would be \$30/month.

It gives us a deeper understanding of what is going on security wise with your e-mail logins.

We would also need to setup a google account that would cost \$6 dollars per month directly through google.

Let me know if you would like us to proceed.

Daniel Burgess - Owner  
Golden Hills IT  
<https://www.goldenhillsit.com>



<https://www.goldenhillsit.com>





October 7, 2024

East Kern Health Care District  
Attn: Joselito Lacson  
P.O. Box 2546  
California City, CA 935014

Via Email  
joselitomlacson@gmail.com

Subject: Primary Care: Adventist Health Tehachapi Valley  
Tile Roof Repairs  
9350 North Loop Blvd  
California City, CA 93505

Dear Mr. Lacson:

Thank you for the opportunity to prepare our proposal for roofing at the above referenced property.

Western Pacific Roofing Corp (Contractor) submits the following for your consideration:

**GENERAL CONDITIONS:**

- A. The attached General Terms & Conditions of this standard construction contract shall form a part of these specifications with the same force and effect as though repeated herein.
- B. The Contractor shall furnish all labor, materials, equipment, contractor's licenses and insurance certifications to perform all operations as specified below. The Contractor shall provide labor and material customarily included in work of the same nature to give a quality, complete job.
- C. If unexpected conditions are encountered during the work, and the conditions adversely affect the cost or progress of the work, the Contractor will notify the Owner immediately, and the Contractor and Owner will negotiate a written change-order to resolve the unexpected condition. Unforeseen or unexpected conditions are those not visually noticeable.
- D. The Contractor shall occupy, use, and permit others to use the premises only for the purpose of completing the work to be performed under this contract with the Owner. The Contractor shall not authorize or permit any other person to use said premises for any purpose whatsoever. Western Pacific Roofing is to be given all reasonable set-up and staging areas during the duration of the work.

- E. Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or similar hazardous substances, including mold, mildew and/or infestation of rodents. If Contractor encounters any such products, materials or conditions in the course of performing its work, or if such hazardous materials are encountered by any other firm performing work at the jobsite and Contractor determines that such materials present a hazard to its employees, Contractor shall have the right to discontinue its work and remove its employees from the jobsite until such products or materials, and anything hazardous connected therewith, are located and abated, encapsulated or removed, or it is determined that no hazard exists (as the case may require), and Contractor shall receive an extension of time to complete its work hereunder and compensation for delays encountered as a result of such situation and correction. With the possible existence of mold, mildew and/or rodents being present before, during or after our work, Contractor's scope of work shall not include the identification, detection or the removal of mold, mildew and/or rodents. Western Pacific Roofing shall not be responsible for entrapment of rodents while performing the scope of work. Owner agrees to hold Contractor harmless and shall indemnify Contractor harmless for any mold, mildew and/or rodent related claims in the future.
- F. If a dispute shall arise between Contractor and Owner with respect to any matters or questions arising out of or relating to this agreement/contract or the breach thereof, such dispute shall be decided by arbitration administered by and in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association or through such arbitration procedures as the parties may agree. This agreement/contract shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof.
- G. Should suit be brought to enforce or interpret any part of this agreement/contract, the "prevailing party" shall be entitled to recover, as an element of costs of suit and not as damages, reasonable attorneys' fees to be fixed by the Court. The "prevailing party" shall be entitled to recover its costs of suit, regardless of whether such suit proceeds to final judgment.

**INSURANCE:**

Western Pacific Roofing Corp. shall secure, pay the premium for and keep in force during our work under this Agreement, the following insurance: Workers Compensation per California statutory limits; General Liability including property damage and bodily injury.



**SCOPE OF WORK:**

1. Remove existing tile and save for reinstallation.
2. Remove existing battens and dispose.
3. Remove existing pipe flashings and dispose.
4. Remove existing edge metal and dispose.
5. Inspect decking for damage if any is found WPRC will replace at current market value plus 20%.
6. At the Low sloped patio area install two layers of SA Ply Sheets.
7. Install 1" x 2"x 4' wood battens over shuns to elevate battens.
8. On the main roof areas install new L metal at all eaves
9. Install 1 layer of new synthetic underlayment and secure.
10. Install new 1x2x4 battens and secure.
11. Install new ice and water shield at all pipe penetration areas and all valleys.
12. Reinstall field tile and secure (Replace all broken tile color to match as closely as possible).
13. Reinstall trim tiles and secure.
14. Replace all pipe flashing.
15. Paint new pipe flashings to match tile.
16. Remove all roof related debris upon completion.

**EXCLUSIONS:**

Excludes permits and replacement of damaged plywood. Permits can be pulled at your request and billed at cost. Should damaged plywood be identified, a cost will be provided and agreed to prior to making any repairs.

**CONTRACT PRICE:**

The total cost for all labor, material, supervision, insurance, taxes, is:

Twenty One Thousand Two Hundred Twenty Nine Dollars  
**\$21,229.00**

**PAYMENT TERMS:**

A \$1,000.00 deposit is due with the signed contract. A 15% mobilization billing will be sent at project start. Progress billings will be sent monthly. The balance of the contract amount will be billed upon completion of work. Payments are to be made within 30 days of invoice date. No retention is to be held.

**ESCALATION CLAUSE:**

It is understood and agreed upon that should our material costs increase over the span of the completion for this project, our contract price will be increased to reflect the price increase. If this occurs we will submit documented price increases from our suppliers and a change order increase to the contract will be prepared and submitted verifying the price change. There shall be no additional markup for overhead or profit on the increased cost, except as otherwise indicated.

**WARRANTY:**

Furnish Western Pacific 2 year warranty.

**NOTICE TO OWNER**

**Contractors are required by law to be licensed and regulated by the Contractor State License Board. Any questions concerning a contract may be referred to the Registrar, Contractor State License Board, P.O. Box 26000, Sacramento, California 95826 or call 1-800-321-CSLB or [www.CSLB.CA.GOV](http://www.CSLB.CA.GOV) for more information.**

**ACKNOWLEDGMENT: Owner acknowledges that he has read and received a legible copy of this agreement including all terms and standard provisions before any work is performed and that he has read and received a legible copy of every other document that Owner has signed during this negotiation. I/we hereby acknowledge under the penalty of perjury that I/we am/are the legal owners and am/are authorized to sign this contract as an agent of the legal owner.**

**ACCEPTANCE: The above prices, specifications and conditions are satisfactory and are hereby accepted. Western Pacific Roofing is authorized to do the work as specified. Payment terms are outlined above. Owner has the right to require contractor to have a performance and payment bond at owner's expense.**

The price quoted has been structured to reflect standards we assume are mutually desired: quality installation, service reliability and long term performance. The price may be subject to change 15 days from the date of this proposal.





**WESTERN PACIFIC ROOFING CORP.**  
Contractor's License No. 235717

**Proposal Reference:** East Kern Health Care District      **Proposal Date:** October 7, 2024  
**Job Location:** 9350 North Loop Blvd, California City, CA 93505

Acceptance of the proposal referred to above will result in an agreement between Western Pacific Roofing Corp (WPRC) and the party listed on the proposal East Kern Health Care District (Buyer) on the terms stated in the proposal and in the General Terms and Conditions stated herein. These General Terms and Conditions are hereby made a part of the attached proposal and are further to be considered a part of the proposal. In consideration of the performance of the agreement, including timely payments thereunder by Buyer, the parties agree as follows:

**GENERAL TERMS & CONDITIONS**

1. WPRC will comply with all applicable California Contractor's License Board regulations covering the work to be done.
2. WPRC will furnish sufficient labor and materials to complete construction in accordance with the specifications referred to in the contract, unless prevented from doing so by cause(s) beyond its control, such as untimely weather, etc.
3. The Buyer and/or Owner is responsible and liable for the weight load capacity of the roof components, including but not limited to, the deck or surface and supporting structures over which the roof is installed, whether attached or unattached, and assumes all consequences involving the structural integrity of the roof components on all contracts for roofing services. Buyer also warrants any and all tanks, steam systems, automatic sprinkler systems, motors, interior ceiling foil or plumbing attached will withstand the usual weight, heat or vibration caused by the workmen, materials or equipment used thereon by WPRC. Buyer agrees to indemnify, defend and hold WPRC harmless from any and all claims involving WPRC's work which are related to Buyer's obligation as set forth in this paragraph.
4. Our scope of work will/may require the lifting and resetting of roof-mounted heating, ventilating and air-conditioning equipment (HVAC) in the reroofing procedures. Due to the existing condition of some units, it is possible that once the equipment is reset and reconnected, it may no longer operate properly. It is understood the maintenance and repair of the equipment is the sole responsibility of the Buyer. The undersigned does hereby indemnify and hold harmless WPRC against any and all damage to the HVAC equipment, except in the case of the sole negligence of the Contractor.
5. This proposal and agreement is subject to acceptance by the Buyer within fifteen days of the date stated above. No carpentry, painting, masonry or any work other than that specified herein is contemplated in this proposal. No oral commitments for additional work, material or other items have been made by representatives of WPRC.
6. This proposal and agreement when signed by the Buyer and the authorized representative of WPRC shall become a contract under the laws of the state where the work is to be done and will thereby be a binding contract upon both WPRC and the Buyer. This proposal and contract shall be the entire agreement between the parties, notwithstanding any previous communications or negotiations, whether oral or written, and there being no covenants or agreements, inducements, guarantees, warranties or considerations, other than as set out herein. It is agreed that any changes in this proposal and contract must be approved in writing by WPRC at its office address shown in this document.

**GENERAL CONDITIONS - Continued**

7. Any additional or extra work ordered or requested by Buyer or extra trips caused by work not being ready to do at one time, shall constitute extra charges to the contact price.
8. Any payment due WPRC shall in no way be contingent upon the acceptance of work done by others over which WPRC has no control.
9. If Buyer fails to pay timely any moneys due hereunder, said Buyer shall be liable to WPRC for interest thereon at the rate of one and one-half percent per month from the date said moneys become due, until paid. In the event that any moneys due become due and payable under this agreement and are collected through probate, bankruptcy or other judicial proceedings by an attorney, or in the event it becomes necessary to employ an attorney to aid in the collection of any moneys due WPRC, then the Buyer agrees and promises to pay to or on behalf of WPRC the attorney's fees and litigation expenses incurred by WPRC in connection with the Buyer's failure to make payment when due.
10. The failure of the Buyer to make any payment to WPRC when due shall, in addition to all other rights, constitutes a material breach of contract and shall entitle WPRC to suspend all work and shipments until payment is made.
11. At the time WPRC completes its work the Buyer shall have the opportunity to inspect such work. If the Buyer believes such work is incomplete or unsatisfactory in some manner, the Buyer shall inform WPRC at that time. Otherwise, such work shall be deemed accepted. No formal or written acceptance need be issued by the Buyer to inspect the work within five days of completion and shall automatically constitute acceptance.
12. WPRC is not responsible for cracks to driveways or sidewalks due to access to the residence/building. Cracks or loose nails in sheetrock ceilings caused by normal roofing operations are not the responsibility of WPRC. Care will be taken to minimize this potential problem.
13. WARNING: Reroofing operations are at times noisy and may cause some unavoidable vibrations. You may want to check around your home/building to make sure any of your valuables which may possibly become dislodged from walls, shelves or ceilings are removed during this roofing operation.
14. Because ponding and standing of water are caused by factors such as inadequate drainage, deflection and insufficient slope which are beyond the control of the roofing contractor, WPRC will not be responsible for ponding or standing of water on the roof. If said Buyer listed above should require an additional estimate to help the possible problem, WPRC will furnish the costs upon the Buyer's request.
15. These general conditions may not be modified or changed except in writing, signed by an authorized officer of the WPRC.

Buyer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**WESTERN PACIFIC**

*Roofing Corporation*

## PERMIT REQUEST FORM

Complete All Highlighted Areas

Estimator: \_\_\_\_\_ Assessor Parcel Number: \_\_\_\_\_

Project or Building Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Major Cross Streets: \_\_\_\_\_

Project is located in the Incorporated part of what City? \_\_\_\_\_

Or project is located in Unincorporated part of what County? \_\_\_\_\_

Building Owner Name: \_\_\_\_\_

Building Owner Address: \_\_\_\_\_

Building Owner City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

How many square feet: \_\_\_\_\_ Valuation: \$ \_\_\_\_\_ (Material & Labor only)

Are house & garage attached: \_\_\_ Yes \_\_\_ No.

Are We Roofing A Detached Garage? \_\_\_ Yes \_\_\_ No. Or check if there is no garage \_\_\_\_\_

How many stories: \_\_\_ 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ Year Building Was Constructed: \_\_\_\_\_

Circle what type of building: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Apartment

Is existing roof system(s) being removed?: \_\_\_\_\_

How many layers of roof systems are on building?: \_\_\_\_\_

What is being removed: \_\_\_\_\_

What is being installed: \_\_\_\_\_

### Owner or Authorized Agent:

If you would like Western Pacific to pull the required building permit on your behalf and be billed separately at our costs, in addition to the contract price, please authorize by signing where indicated.

Please pull permit on my behalf:

\_\_\_\_\_  
Approved by and title:

\_\_\_\_\_  
Date:



## *Contractor Comparison Checklist*

To Our Valued Customers:

Your roof is a major investment and you will rely on it to protect your property for many years to come. The qualities you expect from your roofing company include the best service, workmanship, safety, product reliability, experience and longevity. ***Western Pacific Roofing has A Company History You Can Trust.*** Your roof and your roof warranty is only as good as the company behind it. Will the company that installed your roof and issued your warranty *be here tomorrow? **And most importantly, will they be here in 5, 10 or 15 years?*** **According to the Census Bureau, 63.6% of construction startups FAIL within five years.** This "Checklist" will help you determine who is actually the "qualified contractor" for your project when also considering the cost.



**Western Pacific Roofing**

**Contractor A**

**Contractor B**

California State License Number C39-Roofing / B-General Construction RMO/Date	#235717 Johnny Lee Zamrzla 1994		
Year Company Founded/Incorporated	1949 / May 7, 1965		
Combined Yrs. Management Experience Combined Yrs. Production Experience	300 + Years 500 + Years		
Full-Time Employees	100 +		
General/Excess Liability Insurance	5 Million            A+ Rated		
Workman's Compensation Insurance Experience Modification	Statutory Benefits    A+ Rated 0.67 EMR		
Bonding Surety/Yrs With Same Company	40 Years		
Recent Major Bonded Project	2.1 Million		
Bonding Capacity	3.5 Million/6.5 Aggregate		
Payment & Performance Bond	Upon Request		
Established Banking Relationship	26 Years		

- **Western Pacific Roofing recognized and awarded for excellence as a professional roofing contractor.**
- **Our company is family owned and operated.**
- **We own all our office buildings, warehouses and yard locations.**
- **All equipment and vehicles are owned (debt free) and operated by our own companies.**
- **Founding Member of RoofConnect, a national roofing service company that provides leak and maintenance services 24/7 from over 120 locations nationwide.**
- **Approved applicator of every major manufacturer of roofing and waterproofing products.**
- **Reputation for quality roofing service, expert workmanship and a proven safety record that is second to none.**
- **Serving the roofing industry for over 70 years with proven financial strength.**
- **Western Pacific continues to provide the very best in experienced roofing throughout California & Arizona.**

**WESTERN PACIFIC ROOFING IS STILL**  
**THE BEST CHOICE FOR ALL YOUR ROOFING NEEDS.**

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