



REGULAR MEETING AGENDA  
EAST KERN HEALTH CARE DISTRICT  
BOARD OF DIRECTORS

5 p.m. Tuesday, February 4, 2025

(Hybrid Meeting & Training) 9300 N Loop Blvd,  
California City, CA 93505

MISSION STATEMENT: “*Building health, well-being, and resiliency*”

PLEASE CLICK THE LINK BELOW TO JOIN THE MEETING:

<https://us02web.zoom.us/j/87287381798?pwd=1mG94pRkoLn07o4UdzFLpZGqtr7S9c.1>

OR TELEPHONE: US: +1 669 900 6833

ZOOM ID: 872 8738 1798

PASSCODE: 163946

I. OPEN MEETING

1. PLEDGE OF ALLEGIANCE/INVOCATION

2. ROLL CALL AND CALL TO ORDER

Per the Grand Jury Report Dated April 29, 2024. R4 under Recommendations, states, ...” Follow Robert’s Rules of Order, eliminate cell phone usage, and reduce side bar conversation during the meeting...”

3. APPROVAL OF AGENDA

Board members can amend the agenda before or after someone makes a motion to adopt the agenda. To do this, any board member can motion to add emergency items, delete items, or change things around. Once someone motions to amend the agenda, the board takes a vote, and the majority rules. The meeting will proceed according to the approved agenda.

4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comments to five (5) minutes.

5. COMMUNITY ANNOUNCEMENTS

II. ACTION ITEMS

1. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or Public wishes to comment or ask questions. Public comment to be limited to five (5) minutes. Roll Call vote is required.

A. APPROVAL OF MINUTES

- 1. Regular Meeting: January 21, 2025

B. APPROVE PAID & UNPAID WARRANTS

- 1. Vendor Payment Approval
- 2. Debit Card Transactions
- 3. Credit Card Transactions

C. DISCUSSION AND APPROVAL TO APPOINT EKHCD INTERIM DISTRICT MANAGER

D. DISCUSSION AND APPROVAL OF THE UPGRADES TO IT AGREEMENT AND EQUIPMENT FOR BOARD MEMBERS

III. OLD BUSINESS: DISCUSSION, DIRECTION, ACTION

1. STAFF REPORTS

- A. Raychel Jackson

2. FACILITY REPORTS

- A. North Loop Property
  - a. 9278
  - b. 9300
  - c. 9350

- B. Bay Avenue Property

3. VIDEO PRODUCTION – Vice President Patrick and Director Rojas

4. AD HOC COMMITTEE REPORTS

- 1. Alignment with EKHCD Mission Statement and Conflict of Interest – Director Rojas
- 2. Alignment with EKHCD Mission Statement and Conflict of Interest – Director Royten
- 3. Logic Model – President Macedonio
- 4. Preparation of Hiring General Manager – President Macedonio and Vice President Patrick

5. AI Grant Writing – President Macedonio and Director Peralta
6. Review of the Admin Code with Counsel Lemieux and President Macedonio
7. LAFCO Annexation Process Update – President Macedonio
8. CHNA Progress - President Macedonio

#### IV. COMMUNITY ENGAGEMENT AND STRATEGIC PARTNERSHIPS

1. Current Strategic Partnerships
  - A. Mable Davis Senior Center
  - B. Desert Rose Garden Club
  - C. Kern EDC / East Kern Economic Alliance
  - D. REACH: TreeVitalize Project
  - E. Ridgecrest Regional Hospital
2. New Member Consideration with California City Chamber of Commerce

#### V. CLOSED SESSION

- a. Public Employee Performance Evaluation (Government Code § 54957)  
Title: Administrative Assistant
- b. Conference with Real Property Negotiator (§ 54956.8)  
Property: 9278 North Loop Blvd., California City  
Agency Negotiation: Alex Lemieux  
Negotiating Parties: Cajon Medical Group  
Under Negotiation: Price and Terms of Payment
- c. Conference with Real Property Negotiator (54956.8)  
Property: 9300 N Loop Blvd., California City  
Agency Negotiator: Alex Lemieux  
Negotiating Parties: West Point Physical Therapy  
Under Negotiation: Price and Terms of Payment
- d. Conference with Real Property Negotiator (54956.8)  
Property: 9300 N Loop Blvd., California City and 8101 Bay Ave, Cal City  
Agency Negotiator: Alex Lemieux  
Negotiating Parties: Bartz-Altadonna  
Under Negotiation: Price and Terms of Payment
- e. Conference with Real Property Negotiator (54956.8)  
Property: 9350 N Loop Blvd., Clinic, California City  
Agency Negotiator: Alex Lemieux  
Negotiating Parties: Adventist Health  
Under Negotiation: Price and Terms of Payment

- f. Conference with Real Property Negotiator (54956.8)  
Property: 9350 N Loop Blvd., Modular Unit, California City  
Agency Negotiator: Alex Lemieux  
Negotiating Parties: Adventist Health  
Under Negotiation: Price and Terms of Payment
  
- g. Conference with Real Property Negotiator (54956.8)  
Property: N Loop and Bay Ave locations  
Agency Negotiator: Alex Lemieux  
Negotiating Parties: Potential small space tenants  
Under Negotiation: Price and Terms of Payment

## VI. CLOSE MEETING

- 1. PRESIDENTS COMMENTS
  
- 2. DIRECTOR COMMENTS – AB 1234
  
- 3. FUTURE AGENDA ITEMS
  - A. Surplus Land Act
  
  - B. Ad Hoc Committee Administrative Code
  
  - C. Hiring Grant Writers
  
  - D. Cancer Walk/Fund
  
- 4. ADJOURNMENT

Next Regular Meeting: Tuesday, February 18, 2025, at 5 p.m. In person 9300 N Loop Blvd., California City, CA 93505 (and via Zoom)

“Pursuant to Government Code section 54952(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at (760) 373-2804 at least 48 hours prior to said meeting”



**DATE:** February 4, 2025  
**TO:** Board of Directors  
**RE:** Event Summary  
**SUBMITTED BY:** Raychel Jackson, Administrative Assistant/Board Clerk

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We have created a [calendar page on EKHCD website](#) to include the following events that are scheduled within our district:

- CAPK Food Bank – Every 4<sup>th</sup> Tuesday of the month at 11 am
- Fish Fry Fundraiser – February 8, 2025 at 2:00 pm
- Super Bowl Watch Party – February 9, 2025 at 3:30 pm
- VFW Valentine’s Day Dinner – February 14, 2025 at 6:00 pm
- California City’s 2<sup>nd</sup> Annual Black History Month Extravaganza – February 22, 2025 at 11:00 am
- California City Wellness Fair – March 1, 2025 at 11:00 am
- Easter Bash – April 19, 2025 at 1:00 pm
- Notice of Vacancy California City Planning Commission – Applications from January 30, 2025 - March 3, 2025

**Summary of Proceedings - Minutes**  
**EAST KERN HEALTH CARE DISTRICT**  
**BOARD OF DIRECTORS**

**Regular Meeting of January 21, 2025, 5 p.m.**

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

<u>Video Time Code</u>	<u>Item</u>	<u>Action</u>
0:00:08	<b>1. Pledge of Allegiance</b>	L. Peralta
0:00:40	<b>2. Roll Call and Call to Order</b>	Present were S. Royten, J. Rojas, L. Peralta, and K. Macedonio. Chair Macedonio called the meeting to order at 5:00 p.m. L. Patrick arrived at 5:13 p.m.
0:01:40	<b>3. Approval of Agenda</b>	The agenda was approved with the following changes: Move Item 10C to 8D and move the Consent Calendar between Items 5 and 6.  <b>Motion: Approve Agenda</b> <b>L. Peralta: K. Macedonio.</b> Motion Carried, 4-1 with Director Patrick abstaining.
0:14:49	<b>4. Public Comments</b>	
0:17:00	<b>5. Community Announcements</b> <b>A. Mable Davis Senior Center Newsletter</b>	REACH TreeVitalize inaugural tree planting ceremony will be held at City Hall on January 25, 2025 at 2:00 pm;
0:54:50	<b>6. Staff Report</b> <b>A. Raychel Jackson</b>	Raychel Jackson provided a staff report providing a quick update on new agenda processes.
	<b>7. Strategic Partnerships</b> A. Mable Davis Senior Center B. Desert Rose Garden Club C. EDC / East Kern Economic Alliance D. REACH: TreeVitaliza Project E. Ridgecrest Regional Hospital F. New Member Consideration with California City Chamber of Commerce	A-F – No Action and moved to 2/4/25 board meeting.
0:18:40	<b>8. Consent Calendar</b> <b>A. APPROVAL OF MINUTES</b> 1. Regular Meeting: January 7, 2025 <b>B. APPROVE PAID &amp; UNPAID WARRANTS</b>	<b><i>Out of Order* Moved between Items 5 and 6.</i></b>

	<ol style="list-style-type: none"> <li>1. Vendor Payment Approval</li> <li>2. Debit Card Transactions</li> <li>3. Credit Card Transactions</li> <li>C. <b>FINANCIAL REPORTS</b> – December 2024 <ol style="list-style-type: none"> <li>1. Balance Sheet</li> <li>2. Profit and Loss Statement</li> <li>3. Check Disbursements</li> <li>4. Payroll Summary</li> <li>5. Investment Reports</li> </ol> </li> </ol>	<p><b>Motion: Approve Consent Calendar with amendment to 8A – 1/7/25 minutes to be brought back at 2/4/25 meeting; moving Item 10C Contract with Raychel Jackson to 8D – with amendments to the contact to include maximum of weekly hours and mailing address to EKHCD PO Box.</b></p> <p><b>L Patrick: L. Peralta.</b> Motion Carried, 4-1 with Director Rojas abstaining.</p>
<p><b>0:56:48</b></p>	<p><b>9. Continued Business</b></p> <p><b>A. Facility Reports</b></p> <ol style="list-style-type: none"> <li>1. North Loop Property <ol style="list-style-type: none"> <li>a. 9278</li> <li>b. 9300</li> <li>c. 9350</li> </ol> </li> <li>2. 8101 Bay Avenue Property</li> </ol> <p><b>B. Ad Ho Committee Reports</b></p> <ol style="list-style-type: none"> <li>1. Alignment with EKHCD Mission Statement – Director Rojas</li> <li>2. Alignment with EKHCD Mission Statement – Director Royten</li> <li>3. Preparation of Hiring General Manager – President Macedonio and Vice President Patrick</li> <li>4. Review of the Admin Code with Counsel Lemieux and President Macedonio</li> </ol> <p><b>C LAFCO Annexation Process Update – President Macedonio</b></p> <p><b>D. CHNA Progress - President Macedonio</b></p>	<p>A: K. Macedonio provided an update. No Action</p> <p>B - D: No Action and moved to 2/4/25 board meeting</p>
<p><b>1:12:01</b></p>	<p><b>10. New Business</b></p> <ol style="list-style-type: none"> <li>A. Approve Purchase of 2 HVAC Unit Systems from Reliable Air at 9300 North Loop, California City in the Amount of \$20,026.00</li> <li>B. Discussion and Approval of the upgrades to IT Agreement and Equipment for Board Members</li> <li>C. Approve the Contract with Raychel Jackson as Board Clerk for EKHCD</li> <li>D. Logic Model</li> </ol>	<p><b>A. Motion: Approve purchase of 2 HVAC Unit Systems from Reliable Air at 9300 North Loop, California City in the Amount of \$20,026.00.</b></p> <p><b>L Peralta: L Patrick.</b> Motion Carried, 5-0.</p> <p><b>B.</b> No Action and moved to 2/4/25 board meeting.</p> <p><b>C Out of Order* Moved to Consent Calendar Item 8D.</b></p>

	<b>11. Presidents Comments</b> <b>A. District Certifications:</b> 1. Mandatory District Training a. Ethics b. Harassment <b>2. Optional Training</b>	No Action and moved to 2/4/25 board meeting.
	<b>12. Directors' Comments</b> <b>AB 1234</b>	No Action and moved to 2/4/25 board meeting
	<b>13. Future Agenda Items</b> <b>B.</b> Surplus Land Act <b>C.</b> Ad Hoc Committee Administrative Code <b>D.</b> Hiring Grant Writers <b>E.</b> Cancer Walk/Fund	No Action and moved to 2/4/25 board meeting
<b>1:15:30</b>	<b>15. Adjournment</b>	<b>Motion: Adjourn at 6:15 p.m.</b>

DRAFT





# DRAFT

## EMPLOYMENT AGREEMENT For the Position of INTERIM GENERAL MANAGER



THIS AGREEMENT is entered into as of the 4th day of February, 2025, between the Board of Directors of and on behalf of East Kern Health Care District ("District") and Raychel Jackson ("Employee"), for the employment by District of Employee as its Interim General Manager, on the terms and conditions stated herein.

### I. EMPLOYMENT.

District hereby employs Employee and Employee hereby accepts employment by District as the District's Interim General Manager ("GM"). In her capacity as such, Employee shall use reasonable care to do what is necessary to manage the District in a prudent and professional manner. Employee shall devote her productive professional time, ability and attention to the business of the District. However, Employee is not prohibited by this Agreement from making personal investments, conducting private business affairs or pursuing political, religious, charitable or educational activities, so long as her ability to perform the services required by this Agreement is not materially impaired.

### II. TERM.

This agreement will commence on February 4, 2025 (the "Effective Date") and continuing on until terminated in accordance with Section V of this agreement.

### III. DUTIES.

#### A. Relationship with Board of Directors.

The GM shall be the Chief Executive Officer of the District and, as such, shall have the responsibility for implementing the Board of Directors' policies pursuant to the District's Administrative Code. The Board shall retain the responsibility for formulating and adopting policies.

Members of the Board of Directors, individually and collectively, will refer criticisms, complaints, and suggestions regarding management of operations and personnel called to their attention to the GM for review and action as the GM deems appropriate.

**B. Managerial Duties.**

Employee shall serve as the General Manager and shall be vested with the powers, duties and responsibilities set forth in Local Health Care District Law and East Kern Health Care District Administrative Code, as may be amended from time to time, the terms of which are incorporated herein by reference. Employee shall have the primary responsibility for managing the day-to-day operations of District. Employee shall work closely with the Board of Directors in developing District strategic plans, policies, goals and objectives. Employee shall provide service at the direction and under the supervision of the Board of Directors. It is the intent of the Parties that the General Manager shall keep the Board of Directors fully apprised of all significant ongoing operations of District. Toward that end, Employee shall report directly to the Board of Directors and will periodically, or as may be otherwise specifically requested by the Board of Directors, provide status reports to the Board of Directors on her activities and those of District. It is the intent of the Board of Directors for the General Manager to function as the chief executive officer of the District's organization. Without additional compensation, Employee shall provide such other services as are customary and appropriate to the position of General Manager, with such additional services assigned from time to time by the Board of Directors as may be consistent with Local Health Care District Law and East Kern Health Care District Administrative Code. Employee shall devote her best efforts and attention to the performance of these duties. Instructions from the Board of Directors to the General Manager will be indicated during Board meetings, not as instructions from individual directors outside of Board meetings.

Employee shall work part-time as General Manager of the District and may engage in other activities not conflicting with the full performance of the duties of General Manager.

**IV. SALARY, PERFORMANCE REVIEW.**

**A. Salary**

(a) District shall pay Employee the sum of \$50.00 per hour to be paid in two installments per month, at a maximum of 29 hours a week.

(b) District may authorize additional compensation or benefits, including a performance bonus, in the sole discretion of the Board of Directors.

**B. Performance Evaluation and Goal-Setting Form**

At any time, but at least annually, the parties shall meet in closed session to review and evaluate the performance of Employee, to give guidance concerning performance, and to establish goals against which Employee's future performance shall be judged.

V. **TERMINATION.**

Employee shall serve at the pleasure of the Board of Directors and may be removed from office with or without cause, at the discretion of the Board of Directors.

A. **Termination for Cause**

At any time, the District's Board of Directors may terminate Employee as GM for cause. Termination shall be for "cause" if the Board determines, based on a preponderance of evidence Employee has: (1) acted in bad faith, which is defined as a dishonest or deceptive action or omission intended to mislead, deceive, or cause harm to the District; (2) refused or failed to act in accordance with any specific direction, policies, order of the Board of Directors provided in an open meeting (not by an individual director); provided such direction, policies, or order is lawful and within the scope of the GM's duties (3) engaged in misconduct or dishonesty; (4) been charged with a crime involving dishonesty, breach of trust, physical or emotional harm to any person; or other felony charge; or (5) breached any material term of this Agreement, including a sustained pattern of incompetent or inadequate performance after being provided written notice and a reasonable opportunity to improve.

Upon termination for cause, Employee shall only be entitled to receive all compensation earned but unpaid, for actual work performed as of the date of termination, as well as any accrued but unpaid time off, including any accrued sick or administrative leave, in accordance with law and with District policies. By signing this Agreement, Employee agrees to all the terms herein.

B. **Termination Without Cause**

Employee shall provide the District with at least thirty (30) days' prior written notice of her inability to continue to perform the duties of the General Manager. If Employee is unable to perform the duties of General Manager due to permanent disability, she shall provide as much advance notice as feasible.

C. **Resignation**

If Employee desires to resign her position as GM, she may do so by providing the Board of Directors with at least sixty (60) days' written notice of resignation.

In the event of a resignation, the Board may elect to accept the resignation immediately, or at a date sooner than the end of the sixty-day notice period.

D. **Termination Obligation.**

Employee agrees that all property, including without limitation, all equipment, tangible, documents, records, notes, contracts, and computer-generated materials furnished to or prepared by her incident to his employment belongs to District and shall be returned promptly to District upon termination of Employee's employment. Employee's obligations under this subsection shall survive the termination of his employment and the expiration of this Agreement.

**VI. GENERAL PROVISIONS.**

**A. Business Expense**

District shall reimburse Employee for such reasonable and appropriate District-related business and/or travel expenses as are submitted and processed in compliance with the District's policies.

**B. Entire Agreement**

This Agreement supersedes any and all other agreements, oral or written, between the parties hereto with respect to the employment of Employee by the District and contains all of the covenants and agreements between the parties with respect to the employment of Employee by the District. Each party agrees and acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by either party or anyone acting on behalf of either party, which are not embodied herein, and that any agreement, statement or promise not contained in this Agreement shall not be valid or binding on either party.

**C. Modifications**

Modifications to or amendments of this Agreement may be made only by formal written amendment or modification that is signed by Employee and the Board of Directors. "Modification," as used herein, shall include supplements, deletions, and clarifications to this Agreement.

**D. Severability**

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

**E. Effective Waiver**

The failure of either party to insist on strict compliance with any of the terms, covenants and/or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant and/or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Raychel Jackson

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Karen Macedonio  
President of Board of Directors  
East Kern Health Care District

APPROVED AS TO FORM:

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Alex Lemieux,  
Assistant District Counsel

**EXHIBIT A**  
**General Manager Job Description**

The General Manager serves as the chief executive officer of the Health Care District, responsible for overall administration, fiscal management, and strategic direction in accordance with the Board of Directors' policies and California Health & Safety Code requirements for healthcare districts. The General Manager carries the following certifications: Certified board clerk, notary public, and certified district manager.

Essential Duties and Responsibilities:

Strategic & Administrative

- Implements and administers policies established by the Board of Directors
- Coordinates with Board of Directors, including agenda preparation and board meeting materials
- Manages financial reporting, audit compliance, and internal controls
- Reviews and approves expenditures within authorized limits pursuant to District Administrative Code
- Oversees grant applications and management

Operations & Property Management

- Manages district-owned properties and facilities
- Oversees tenant relationships, including lease negotiations and compliance
- Supervises maintenance, repairs, and capital improvements
- Ensures timely collection of rents and resolution of tenant issues

General Office Administration

- Oversees office operations, including records management and filing systems
- Manages vendor and service provider relationships
- Ensures efficient day-to-day operations of the district office

Community & Stakeholder Relations

- Represents the district in community relations
- Maintains relationships with healthcare providers and community partners
- Liaisons with other governmental agencies
- Responds to public inquiries and manages public records requests

Contract Administration

- Negotiates and manages district contracts and agreements
- Ensures contractor compliance and performance
- Reviews and approves contract payments
- Coordinates with legal counsel on contract matters



## Potential Changes Estimate

2 messages

Daniel Burgess <daniel@goldenhillsit.com>

Fri, Jan 10, 2025 at 5:21 PM

To: Karen Macedonio <directormacedonio@ekhcd.org>

Karen,

I have put together the information you requested for the potential changes. These changes would allow for the Directors to have siloed access, and appropriate security and controls around their accounts and logins.

I have 2 different changes we discussed. I do recommend change 2, because it allows for full flexibility, but the price is substantially more. Change 1 follows all of our security recommendations, but offers less flexibility for directors, and less control with what directors could do with data they are given access to by staff.

Your current monthly is **\$1247.90/mo**

**None of the below quotes include tax for laptops and hardware**

Change 1 :

**New Price \$1554.84/mo**

Add Raychel(SP) as a full user. Remove current directors as full users. Add all directors as user only licensing.

This would allow Raychel to have access to all of EKHCD files, and silo the directors away from the data unless staff shares.

The downside is if Directors downloads, screenshots, or e-mails the data to personal devices we lose control of the data. Directors also would only have access to computers within the EKHCD office.

If you get Raychel a laptop see the individual laptop prices below

Change 2 :

**New Price \$2270.54/mo**

**Lenovo \$1580.2 each \$9481.2 total to purchase 6 additional**

**HP \$1650 each \$9900 total to purchase 6 additional**

Change 2 Laptop Purchase: I have a nice lenovo, which is an upgrade from your current computers (newer generation just because time has passed) and a nice HP Laptop. I prefer the HP.

This option gives every director and staff member a laptop, leaves the desktop at the office, and leaves the dedicated zoom laptop in the office.

This allows your staff and directors maximum flexibility, and would be ultimately where any business or government agency should strive to be. All individuals are covered, and all individuals have access to computers that have security and controls on the data. The data can also be siloed with limited access given as needed by staff.

The above changes are an estimate. Let me know if you have any questions or would like to go forward with either.

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Additionally we could install a VPN that connects any of your laptops to the internal network at EKHCD physical location, and provides a robust firewall. This allows even further control over what the remote laptops are exposed to. A VPN basically makes using a laptop on a public or home network a bit safer. Everything is encrypted, sent to EKHCD through the internet, and then sent out to the internet from there. This would be in addition to any of the above prices.

Watchguard Router with total security suite and VPN Lease (3 year commit): **\$300/mo**



VPN connection server with SaSe security: **\$50/mo**

**We can also offer a 10% discount on your current monthly payments, or the new changed monthly payments if EKHCD chooses to pre-pay for 12 months of service. Just let me know if you would like to go through this process. We offer a steeper discount for 3 year prepayment, but you are mid contract, so that would restart your contract. It might be too complicated to do the 3 year prepay at this point.**

Changes would add back a monthly fee, but some clients have preferred this.

Additional services we can offer (absolutely not needed, but might make things less hectic)

**Golden Hills IT Staff member available remotely, remoted into the zoom laptop, and dedicated to EKHCD technical support during board meetings:**

**\$150/hr with a 2 hour minimum per meeting.**

**We would need to know in advance of the meetings so we could schedule staff. The \$150/hr is because the meetings are after hours, so it is a reduced overtime rate.**

**Golden Hills IT Staff Member Present on-site during meetings. :**

**\$200/hr with a 2 hour minimum, drive time is counted towards this**

**This would have a staff member attending meetings that we are given advanced notice to in person. The rate is higher due to the overtime nature, and the staff member being on-site instead of remote.**

Again these aren't needed, and if things are going smoothly with zoom I would not recommend them. But they might alleviate some stress having someone there or connected before the meeting even starts.

I know this is a ton of information. So take your time processing it and give me a call at any point. The laptop prices may change, and availability may change requiring a different model over time, but we can always get similar models for similar prices.

If any mistakes in pricing or estimate above are made we would correct these for the official quote I would send for signature.

Daniel Burgess - Owner

Golden Hills IT

<https://www.goldenhillsit.com>



<https://www.goldenhillsit.com>



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**Karen Macedonio** <directormacedonio@ekhcd.org>

Tue, Jan 14, 2025 at 7:38 AM

To: Raychel Jackson <rjackson@ekhcd.org>

Karen Macedonio

East Kern Health Care District, President

Cell 213-445-5875

Change Consultant

760-338-3231

Begin forwarded message:

**From:** Daniel Burgess <daniel@goldenhillsit.com>



**DATE:** February 4, 2025  
**TO:** Board of Directors  
**RE:** Staff Report  
**SUBMITTED BY:** Raychel Jackson, Administrative Assistant/Board Clerk

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For February, the District continues to advance initiatives which are highlighted here that are not otherwise covered under other agenda items.

#### *Updated Agenda*

We are transitioning to an action item format for the minutes moving forward. To ensure action items receive adequate time for discussion, they have been moved to the beginning of the agenda. This change aims to streamline our meeting process and enhance focus on key action points.

#### *Staff Updates*

1. Director/Staff Training

The following trainings are in progress:

- District of Distinction – 4 Modules in Governance Training
- Status of Scheduling Mandatory Ethics and Harassment Training

2. Status of Signature Cards at Bank

3. Streamline Payroll System

- Ensuring all compliance criteria is met

4. Bios on Website

All Director's bio has been successfully added to the website. Please review.

5. Business Cards

#### *Website*

We are reviewing the Streamline website platform verifying EKHCD is in compliance.

East Kern Health Care District 02/04/2025

January 7, 2025

JESSICA ROJAS: Ad Hoc Committee for alignment with EKHCD Mission Statement and clarification of any potential Conflict of Interest issues.

INVOLVEMENT:

- Cal City Chamber of Commerce, President
- Little League
- Scouts/Cub Scouts

PRIORITIES:

- Dialysis
- Labs
- Pediatrics
- X-rays
- Access to healthy environments
- Healthy behaviors
- Education
- How to improve monitoring and tracking of disease and chronic illness
- More Involvement with community groups and non-profits
  - Chamber of Commerce
  - City Council
  - Little League
  - Scouts
  - Cub Scouts
  - REACH
  - Safe Haven
- Additional Resources
- Bring Ridgecrest Services to Cal City/Provide transportation to Ridgecrest
- Understanding the role of EKHCD
- Healthy living
- Transportation

(Source: I Love Cal City Candidate Interviews, 2024)

January 7, 2025

SHAUNA ROYTEN; Ad Hoc Committee for alignment with EKHCD Mission Statement and clarification of any potential Conflict of Interest issues

INVOLVEMENT:

- Executive Director of REACH, a 501(c)3 focused on food security and health and sustainability
- Involved with:
  - REACH food navigation program
  - Cal City Farmers Markets
  - REACH community garden

PRIORITIES:

- Expand access to healthcare services, ensuring needs for all residents are met.
- Comprehensive primary care
- Mental health services
- Preventative care
- Telemedicine
- Nutrition/fitness programs
- Education about healthy living/create environments that foster wellness and prevent disease. Empower residents to take their own health into their own hands.
- Leverage technology and partnerships to bridge service gaps and improve access
- Social Determinates of Health
- Food insecurity/Fresh food
- Green spaces
- Chronic illness
- Maternal and childcare health services
- Geriatric care
- Create stronger referral programs
- Reduce wait times
- Reduce travel barriers
- Better outreach
- Transportation
- Collaborate with neighboring Districts and Regional Healthcare providers and specialists as well as schools, businesses, and organizations to create biggest impact possible
- Community based initiatives

(Source: I Love Cal City Candidate Interviews, 2024)

June 18, 2024

Staff Report, Future Agenda Items – Karen Macedonio

### **Logic Model: What is it? Why is it important?**

A Logic Model helps in planning, implementing, evaluating, and communicating the purpose and processes of a program by providing a clear and structured overview. Learning to use Logic Models as part of our regular decision process will provide us with a tool to show the return on the investment of taxpayer dollars as we make decisions. It will also give us a greater ability to share our vision with potential grant funders.

A Logic Model is a visual representation that illustrates how a program is intended to work. It outlines the logical relationships between the resources, activities, outputs, outcomes, and community impacts. It is a valuable tool to help everyone understand how and why a program will achieve its goals.

We will be using forms developed by The Grantsmanship Center as we seek greater understanding of how to make our vision for the future visible and measurable to everyone concerned.

### **Sections of a Logic Model defined:**

1. **Inputs (Resources).** These are the resources that will go into a program such staff, time, materials and equipment.
2. **Activities.** These are the activities and/or interventions that a program undertakes by making use of the resources that are available. The activities can be training sessions, workshops, services, and product development to name a few.
3. **Outputs.** Outputs are the direct results of a program's activities. They can be tracked, measured, and quantified. Examples of outputs would be people trained, workshops held, or products developed.
4. **Outcomes.** Outcomes are the short-term, intermediate-term, and long-term changes or benefits that result from the outputs of a program. Examples of outcomes can be changes in the level of knowledge, changes in behavior, changes in skillsets, changes in attitude and changes in conditions. Outcomes focus on the change that is being created.
5. **Community impact.** Community impact refers to the broader, long-term changes that a program will make in a community, or in a system. It is often beyond the immediate scope and timeframe of a program. An example would be education and training. Skills are taught, and then expertise is developed and enhances a community over time.