

Summary of Proceedings - Minutes
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

Special Meeting of September 10, 2024, 5 p.m.

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Video Time Code	Item	Action
0:03	1. Pledge of Allegiance	L. Peralta
0:28	2. Roll Call and Call to Order	Present were: L. Peralta, K. Macedonio, and L. Patrick via teleconference in compliance with the Brown Act provisions, and the meeting was called to order by Chair Macedonio at 5:05 p.m. Counsel Alex Lemieux stated for the record that this board meeting is being conducted under California Government Code Section 54953. Director Patrick is participating via teleconference from a location within the jurisdiction of the East Kern Healthcare District, participation by speaker phone in accordance with the Ralph M. Brown Act, her teleconference location was identified in the meeting notice and agenda.
0:45	3. Approval of Agenda	The agenda was approved with the following changes: Item 7b was pulled for future updates and review, Item 7d was pulled as it combines with Item 8a, and all closed session items were removed. Motion: Approve Agenda L Peralta: L. Patrick Motion Carried, 3-0
18:25	4. Public Comment	None.
18:49	5. Community Announcements	The 22nd annual Randsburg Old West Days will occur on Saturday, September 21, from 10 a.m. to 4 p.m. in Randsburg.
19:21 pp 6-10 of packet	6. Consent Calendar: 6A. Minutes of 08/20/24	6A. A correction was made to the approval of the agenda. Chair Macedonio stated that video code 1:23 incorrectly stated "continued business" to review the September 6 meeting but should have referred to the September 3 meeting.
20:36 pp 11-12 of packet	6B. Approve Warrants	6B. Chair Macedonio reported due to the lack of quorum at the last meeting, the board's approved resolution to authorize the Chair to approve expenditures was used to process the checks that are now being mailed. Specific warrant details include

<p>22:04 pp 13- 19 of packet</p>	<p>6C. Financial Reports – As of July 31, 2024</p> <ol style="list-style-type: none"> 1. Balance Sheet 2. Profit and Loss Statement 3. Check Disbursements 4. Payroll Summary 5. Investment Accounts (Beginning with September 2024 Report) 	<p>\$117.76 for Classic Lock & Key to repair a stuck lock at Cajon Medical, with maintenance costs being added to the rent as a pass-through. The amount for Joselito was corrected to \$3,500 instead of \$4,500. Two additional items were noted: Golden Hills' monthly IT and cybersecurity payment of \$1,130.50 and \$950 to Chicago Title for a title search related to facility reports. The total for the warrants is \$8,742.05.</p> <p>6C. Eva could not attend the meeting. The financial reports for July 31 were then approved.</p> <p>Motion: Approve Consent Calendar. L Patrick: L Peralta. Motion Carried, 3-0.</p>
<p>23:08 Pp 20 of packet</p>	<p>7. Continued Business</p> <p>7A. Facility Reports</p> <ol style="list-style-type: none"> 1. 9278 North Loop Boulevard Property – Maintenance Work 2. 9300, 9350 North Loop Boulevard Property – Public Works Change Order #2 3. 8101 Bay Ave. Property 4. Boundary Survey Update – Chicago Title Engagement 5. Topographical Survey Update – Chicago Title Engagement 	<p>7A.</p> <ol style="list-style-type: none"> 1. Chair Macedonio reported the facility reports for 9278 North Loop require maintenance work, though the tenant has an "as-is" lease. The tenant couldn't find maintenance help, so the District agreed to pass through the repairs costs, including a stuck lock (already paid), a dripping sink (awaiting a second bid), and old lights with fixtures that may need replacing. The tenant will decide on repairs once estimates are provided. 2. For 9350 North Loop, an emergency repair for a leak before concrete was poured cost \$125. However, a deficiency was found due to the contractor's failure to follow approved architectural plans. A structural engineer will be brought in for \$650 to correct the issue, which will be deducted from the contractor's payment, along with costs for future repairs. 3. No new updates were provided regarding Bay Avenue, as the team is still reviewing with the insurance company. 4. A \$950 payment to Chicago Title was approved for the boundary and topographical surveys to investigate a five-foot discrepancy between two parcels on North Loop. The title search will take 6-8 weeks.

<p>27:07 Pp 21 of packet</p>	<p>7B. Grant Policies and Procedures Status</p>	<p>This item and reports were information-only; no votes were taken. 7B. Pulled</p>
	<p>7C. R.E.A.C.H. TreeVitalize Grant Award</p>	<p>7C. Chair Macedonio reported that the grant was awarded. Though the requested amount was over \$600,000, the actual grant received was \$400,000. REACH is currently reworking its plans based on the reduced funding, and updates will be provided once finalized. The grant is for planting trees.</p>
<p>28:08</p>	<p>7D. Strategic Partnerships and Key Relationships</p> <p>7E. Legislative Updates</p>	<p>This item and reports were information-only; no votes were taken.</p> <p>7D. Pulled</p> <p>7E. Chair Macedonio reported that CSDA requested an immediate letter due to a bill that could reduce local control over building permits and fees related to infrastructure development. A response was submitted, and communication occurred with the representatives of Sacramento and district offices. CSDA advocates for stronger member involvement in legislative matters to ensure local voices are heard. The board plans to bring this issue back, and "legislative outreach" was added to future agenda items.</p>
<p>29:22</p>	<p>7F. Discussion of Regional Government Services (RGS) Contract Activities</p>	<p>This item and reports were information-only; no votes were taken.</p> <p>7F. Chair Macedonio reported that the district is doing well, with RGS excelling at clerking in preparing minutes and agendas. There is ongoing outreach regarding the website, videos, and the possibility of newsletters, which would cost around \$1,000 each, with a one-page format in English and Spanish. A newsletter discussion will be added to a future agenda items.</p>
<p>30:28</p>	<p>7G. Discussion of Department of Justice (DOJ) Required Website Updates and Social Media Outreach & Video of Ekhcd History</p>	<p>This item and reports were information-only; no votes were taken.</p> <p>7G. Chair Macedonio reported the website is also being updated to meet DOJ standards, and there are challenges with social media access due to administrative privileges being tied to a director. Efforts will be made to resolve this issue.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>32:31</p>	<p>7H. Community Health Needs Assessment (CHNA) Update</p>	<p>7H. Chair Macedonio reported almost four weeks of data gathering for the community health needs assessment has been completed. The focus is on understanding poverty levels, whether 100% of the federal poverty level or 200%, which is the state</p>

<p>pp 22-23 of packet</p> <p>33:42</p>	<p>7I. Local Agency Formation Commission (LAFCO) Process Update</p>	<p>criteria—the discussion of the poverty level will be added to the next agenda. An update meeting on the community health needs assessment will take place on Thursday, where more information on demographics and grant opportunities based on poverty levels will be discussed.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>7I. Chair Macedonio reported that all required documents for the Local Agency Formation process have been submitted and deemed complete. The board is now waiting for LAFCO to complete its process. After that, the documents will go to four county departments for approval. During the review by the fourth department, negotiations on the task split will take place.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>34:30</p> <p>40:09</p>	<p>8. New Business 8A. Approval of Memberships & Donations in The Amount Of \$1,469</p> <p>8B. Approval of Advertisement and Article in Senior Living Edition of Mojave Desert News (9/18/24) In the Amount Of \$79</p>	<p>8A. Chair Macedonio reported memberships and donations totaling \$1,469, covering five areas. The Senior Citizen Center will receive \$100 annually for sponsorship, and an agreement is being drafted to use their cafeteria for meetings. Desert Rose Garden Club membership was approved for \$40 due to their collaboration on the revitalization project. A \$30 fee for the "Bags for Kids" directory listing and a \$299 annual membership for the Grantsmanship Center, which provides access to grant databases, were also approved. The board also discussed joining the Kern Economic Development Corporation to gain a seat at the table and advocate for healthcare, as current members from Dignity Health and Adventist Health focus on Western Kern County.</p> <p>Motion: Approval of Memberships & Donations in The Amount Of \$1,469 L Peralta: L Patrick. Motion Carried, 3-0</p> <p>8B. Chair Macedonio discussed spending \$79 for an ad that will include the regular banner and a 500–700-word article on senior living and activities. The article will highlight activities at the Senior Center, Desert Jade's regular yard sale, and the library's monthly adult activities. The article will also feature details on the Senior Center's lunch, craft, exercise, and card programs as well as Desert Jade's bingo and yard sale events.</p> <p>Motion: Approval of Advertisement and Article in Senior Living Edition of Mojave Desert News (9/18/24) In the Amount Of \$79 L Peralta: L Patrick. Motion Carried, 3-0</p>
	<p>9. Closed Session</p>	<p>Pulled</p>
	<p>10. Report Out of Closed Session</p>	<p>Pulled</p>

<p>43:16</p>	<p>11. President's Comments 11A. Recommended Training: Grant Funding 101 for Special Districts</p>	<p>11A. Chair Macedonio stated two directors successfully completed Brown Act training, and their certificates have been posted on the website for public viewing under the individual board members' profiles. The next recommended training is a CSDA course on "Grant Funding 101 for Special Districts," which is important as the district positions itself for state and federal funding opportunities.</p>
<p>44:29</p>	<p>12. Directors' Comments AB 1234</p>	<p>Director Peralta mentioned an ad hoc committee meeting on the employee handbook but acknowledged an error in not printing the latest version in color, which caused a delay in addressing questions. The ad hoc committee has now completed its task, and the committee was officially dissolved. The employee handbook will be included on the September 17 meeting agenda, and Director Peralta was requested to submit the questions for inclusion in the board packet.</p>
<p>46:08</p>	<p>13. Future Agenda Items 13A. Legislative Update 13B. Discussion of Regional Government Services (RGS) Contract Activities 13C. Community Health Needs Assessment (CHNA) Discussion of Poverty Level 13D. The Grantsmanship Center Grant writing 13E. Employee Handbook</p>	<p>This item and reports were information-only; no votes were taken.</p>
<p>47:05</p>	<p>Adjournment</p>	<p>Motion to Adjourn at 5:52 p.m. L Peralta: L Patrick Motion Carried, 3-0</p>